

Minutes of Meeting
Meeting 1
Student Redressal Committee

The Student Redressal Committee's meeting was conducted online via Google meet platform on 10th July, 2020 at 10:30 am. The following members were present:-

1. Dr. Susheela Narang – Chairperson/ Principal
2. Dr. Garima – Incharge
3. Ms. Kavita – Representative/ IQAC
4. Mr. Rahul - Student Representative
5. Ms. Rajneesh - Students Representative
6. Mr. Manik Setia – Office Superintendent

The principal Dr. Susheela Narang welcomed all the members and conveyed that each one have to circulate authentic messages and videos regarding awareness related to Covid-19. The grievances reported by students' had conversed and following remedial measures were suggested.

Date of Meeting	Students' grievances	Action taken
10 th July, 2020	To provide link of e-content and pdfs of study materials in whatsapp group.	Chairperson decided and recommended all subject incharges. To provide link of e-content and pdfs of study materials in whatsapp group for the preparation of III semester examinations.

The Committee members proposed vote of thanks and the meeting came to an end.

Meeting 2
Student Redressal Committee

The Student Redressal Committee's meeting was held on 14th March, 2021 in Principal's office at 10:30 am. The following members were present:-

1. Dr. Susheela Narang – Chairperson/ Principal
2. Dr. Garima – Incharge/Convenyor
3. Mr. Kapil Bhateja – Representative/ IQAC
4. Mr. Rahul - Student Representative
5. Ms. Rajneesh - Students Representative
6. Mr. Manik Setia – Office Superintendent

The principal Dr. Susheela Narang welcomed all the members and convenor read the mintues of previous meeting conveying that pdfs of study materials were provided in whatsapp groups for III and I Semters. The grievances reported by students' had conversed and following remedial measures were suggested.

Date of Meeting	Students' grievances	Action taken
14 th Mar, 2021	To sanitize classrooms due to covid crises.	Decided and recommended sanitization of classrooms, library, halls and labs and sanitization dispensers are installed in different areas of campus and also instruct the students to follow rules and regulations during covid -19.

The committee members proposed vote of thanks and the meeting came to an end.

Minutes of Meeting

Student Redressal including Anti Ragging and Anti Harassment Committee

Meeting 1

The Student Redressal Committee's meeting was held on 23rd Sep, 2021 in Principal's office at 2:30 am. The following members were present:-

Sr. No.	Name	Designation
1.	Dr. Susheela Narang	Chairperson/ Principal
2.	Dr. Vipul Narang	Incharge
3.	Dr. Kavita	Incharge
4.	Ms. Geeta	Incharge
5.	Dr. Garima	IQAC Representative
6.	Jashanpreet Kaur	Student Representative
7.	Sagar Verma	Student Representative
8.	Ankita Garg	Student Representative
9.	Mr. Manik Setia	Office Superintendent

The principal Dr. Susheela Narang welcomed all the members. The grievances reported by students' had conversed and following remedial measures were suggested.

Date of Meeting	Students' grievances	Action taken
23 rd Sep, 2021	1. To suggest accommodation for the out of city students	Students are provided address of renting rooms in a shared accommodation.

The committee members proposed vote of thanks and the meeting came to an end.

Meeting 2

The Student Redressal Committee's meeting was held on 17th Nov, 2021 in Principal's office at 2:30 am. The following members were present:-

Sr. No.	Name	Designation
1.	Dr. Susheela Narang	Chairperson/ Principal
2.	Dr. Vipul Narang	Incharge
3.	Dr. Kavita	Incharge
4.	Ms. Geeta	Incharge
5.	Dr. Garima	IQAC Representative
6.	Jashanpreet Kaur	Student Representative
7.	Sagar Verma	Student Representative
8.	Ankita Garg	Student Representative
9.	Mr. Manik Setia	Office Superintendent

The principal Dr. Susheela Narang welcomed all the members. The grievances reported by students' had conversed and following remedial measures were suggested.

Date of Meeting	Students'grievances	Action taken
17 th Nov, 2021	2. Relaxation to attend Morning Assembly	Students coming from far away are allowed.
	3. To arrange stock of Sanitary Napkin	Maintenance committee is suggested to arrange new stock and it was decided to install Sanitary Napkin Vending and Incinerator Machine with the start of new session.
	4. To install charging point for E-Vehicles	Maintenance committee is suggested to install.

The committee members proposed vote of thanks and the meeting came to an end.

Meeting 3

The Student Redressal Committee's meeting was held on 24th Mar, 2022 in Principal's office at 10:30 am. The following members were present:-

Sr. No.	Name	Designation
1.	Dr. Susheela Narang	Chairperson/ Principal
2.	Dr. Vipul Narang	Incharge
3.	Dr. Kavita	Incharge
4.	Ms. Geeta	Incharge
5.	Dr. Garima	IQAC Representative
6.	Jashanpreet Kaur	Student Representative
7.	Sagar Verma	Student Representative
8.	Ankita Garg	Student Representative
9.	Mr. Manik Setia	Office Superintendent

The principal Dr. Susheela Narang welcomed all the members. The grievances reported by students' had conversed and following remedial measures were suggested/taken.

Date of Meeting	Students' Grievances	Action taken
24 th Mar, 2022	1) For Fee Concession	1) Grievances regarding fee concession forwarded to Alumni Association and Alumni Meeting arranged on 30 th Mar, 2022. Fee concession permitted in Alumni Meeting.
	2) Paper attempting Style to score good marks during Final Exams	2) Faculty of respective subjects are suggested to provide guidelines for exams.

The Committee members proposed vote of thanks and the meeting came to an end.