YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   **KENWAY COLLEGE OF EDUCATION**

- Name of the Head of the institution   **Dr Susheela Narang**

- Designation   **PRINCIPAL**

- Does the institution function from its own   **Yes**
  campus?

- Alternate phone No.   **09216810809**

- Mobile No: **9216310809**

- Registered e-mail ID (Principal)   **s2n2703@yahoo.com**

- Alternate Email ID   **kenwayeducation@yahoo.co.in**

- Address   **NEAR RADHA SWAMI DERA**

- City/Town   **ABOHAR**

- State/UT   **Punjab**

- Pin Code   **152116**

2.Institutional status

- Teacher Education/ Special   Teacher Education
  Education/Physical Education:

- Type of Institution   **Co-education**

- Location   **Rural**

- Financial Status   **Self-financing**

- Name of the Affiliating University   **PANJAB UNIVERSITY, CHANDIGARH**

- Name of the IQAC Co-ordinator/Director   **DR. VIPUL NARANG**

- Phone No.   **01634225444**

- Alternate phone No.(IQAC)   **9216810809**

- Mobile (IQAC)   **7986865496**

- IQAC e-mail address   **kenwayeducation@yahoo.co.in**

- Alternate e-mail address (IQAC)   **V2N200@YAHOO.COM**

3.Website address   www.kenwayeducation.com

- Web-link of the AQAR: (Previous Academic Year)   https://kenwayeducation.com/year-wise-report/

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://kenwayeducation.com/2022/05/26/academic-2020-21/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.07**	**2011**	**27/03/2011**	**26/03/2016**

6.Date of Establishment of IQAC   **22/10/2009**

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**Nil**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- (Please upload, minutes of meetings and action taken report)   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Submission of SSR and Preparation of Annual Quality Assurance Report (AQAR-21-22)

Faculty development Program on Happiness Program of Art of living

Oral Health Awareness Camp

15 Days workshop on NAAC Accreditation process for college of education

National webinar on Ek bharat Shresth bharat

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

29-02-2024 11:04:20

Plan of Action	Achievements/Outcomes
Quality Assurance	As an accredited institution, Kenway College of Education is obliged to submit the SSR 2nd cycle.
Health & Well Being	• The campus is sanitized on a regular basis and all necessary safety measures are taken. • Oral Health Awareness camp on Red Cross Day • Extension lecture on World Health Day • World Bicycle Day for Health Awareness • 7 Days Workshop on Mental Health Awareness and Wellness
Faculty Development Program (FDP	• Online Faculty Development programme entitled No Lockdown on creativity and imagination,28th June-4th July 2021. • 5 Days Faculty Development Happiness Program for Art of Living,3rd Jan -7th Jan 2022. • 7 Days International Faculty Development Programme entitled A New Look Towards Diversity & Inclusion,24 May-31May,2022.
Training and Workshop	• One Day Training Programme, How to Write a Research and Seminar Paper on 10 06-2021 • Workshop for D.El.Ed. entitled National Achievement Survey on 26-08-2021 • 7 day workshop entitled Mental Health Awareness & Wellness on 06-06-2022 to 13-06-2022
Curriculum plan & activity calendar	• Curriculum planners and activity calendars are updated as per the current/ongoing semester on college website by each faculty members.
National and International	• One-day international webinar

Webinar	was organized by Kenway College of education with joint Association of Punjabi community health services Canada and Punjab Dharti Suhavi foundation Fzr.17th July,2021 • National Webinar Coping with Stress and Anxiety on 31-08-2021 • National Webinar on Dr. B.R. Ambedkar Jyanti on 26-04-2022 • National Webinar on Inclusive Education on 29-04-2022 • International Webinar on Understanding And Managing Conflict at Workplace on 06-05-2022 • National Webinar on Ek Bharat Shresth Bharat on 16-05-2022 • National Webinar on Ek Bharat Shresth Bharat on 29-06-2022 • National Webinar on Ek Bharat Shresth Bharat on 04-07-2022 • International Webinar on • Communal Constructivism on 26-07-2022
Feedback analysis from various stakeholders	• IQAC has been periodically involved in obtaining & analyzing the feedback from various stakeholders. Immediate implementations of the suggestions were carried out in various areas
Creating Eco system	• Tree Plantation on Shaheed Bhagat Singh's Birthday 28-09-21 • Tree Plantation on World Population Day 11-07-2022 • Poetry, Quiz, Thought of the Day, Poster Making and Tree Plantation on World Earth Day 22-04-22 • Tree Plantation ON Haryali Amavasya 29-07-22 • Ban of plastics within the campus • Placing LED lights • Creating paperless office
Research Innovation and Extension	• Tree Plantation on Shaheed Bhagat Singh's Birthday 28-09-21

	• Tree Plantation on World Population Day 11-07-2022 • Poetry, Quiz, Thought of the Day, Poster Making and Tree Plantation on World Earth Day 22-04-22 • Tree Plantation ON Haryali Amavasya 29-07-22 • Ban of plastics within the campus • Placing LED lights • Creating paperless office
Promotion of sports and cultural activities	• Zonal Youth & Heritage Festival on 13-12-2021 • P.U. Inter College Yoga Champions on 24-03-2022 • 11th Badminton Championship on 04-05-2022 and 05-05-2022 • Inter College Yoga Competition on 17-06-2022on
Student Support and Progression	• Educational visit TOPVAN Special Children's school and Shri Jagdamba Blind School , Shri Ganganagar on28-04-2022
Celebration of Days of National And International Importance	• Teacher's day was celebrated on 5th September through online mode. • On the occasion of Hindi diwas chart making competition was organized through online mode on 14-09-2021 • On the occasion of International Literacy Day Online Collage Making competition was organized on 09-09-2021 • Poster Making competition was organised on gandhi jyanti on 01-10-2021 • Paper Craft and Bandanwar was organized through online mode on the occasion of Diwali celebration. • Speech competition on 30-10-2021 on the occasion of Sardar Patel Jayanti • International yoga day was celebrated on 21st june,2021. theme for this year •
Activities for promotion of	• community work under campaign

universal values and ethics	Apna Abohar Apni Abha on 19 june 2021. • Celebration of Aazadi Ka Amrit Mahotsav on 07-08-2022 to 15-08-2022 • Surya Namaskar on Azadi ka Amrit Mahotsav on 21-5-2022
Value added courses	• Cooking 13th November, 2021 to 27th November, 2021 • Introduction to fine arts 1st December, 2021 to 15th December, 2021 • Yoga and Meditation 17th December, 2021 to 31st December, 2021 • Communication Skill Value added 3 rd January, 2022 to 17th January, 2022 • Personality Development 7th March, 2022 to 21th March, 2022 • Stress management 25th April, 2022 to 9 th May, 2022

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
KENWAY EDUCATIONAL & WELFARE SOCIETY	04/07/2022

14.Whether institutional data submitted to AISHE

Part A
Data of the Institution

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Name of the statutory body	Date of meeting(s)
KENWAY EDUCATIONAL & WELFARE SOCIETY	04/07/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	18/01/2023

15.Multidisciplinary / interdisciplinary

In the light of NEP 2020, the management of our college visualizes the merger of our college with sister concern degree

college in the same campus as per UGC guidelines. The Institutional approach towards the integration of humanities and science with STEM is already in the pipeline. B.Ed.,\& M.Ed. programmes, and their curricula, pedagogies, practical and sessional work as provided by Panjab University, Chandigarh is already streamlined. 15-17 pedagogies target in the B.Ed. programme is already exposing the UG and PG students with multiple disciplines. The integration of Internships in all classes gives exposure for the same. Students are exposed to technological innovations in education for teaching, learning and evaluation. Our institute has already submitted proposal for introducing multi disciplinary course (B.A/B.Sc. B.Ed) which has been sent to our affiliating body to consider for approval of the course.

The institution is also offering value added courses and one month community course in Digital literacy, communication skills, Embroidery & Stitching and Interior Designing. It gives opportunities and skills to develop students as entrepreneurs. B.Ed. students are also sent to field for surveys of multidisciplinary nature during Internships.

16.Academic bank of credits (ABC):

Students often face difficulties in obtaining copies of their certificate / mark sheets whenever they lost or destroyed. Maintaining academic award in a digital depository would enable educational Institution, students and employers' online access / retrieval / verification of digitalized academic awards and climate fraudulent practices such as forging certificates and mark sheets . As our college is affiliated to P.U. Chandigarh, and all the certificates and degrees are provide by our university itself.Yet Institution is not registered under ABC programme because of policy issues of Panjab University Chandigarh.

17.Skill development:

Kenway College of Education has already started its preparation for skill development activity. An Exclusive Skill Development cell has been established and it has organized many online and offline programs on skill development both for students of Kenway College of Education and also for other stakeholders at large. This cell is also offering value added course on skill development like Personality Development, ECO Friendly Products,

aesthetic skills,smart room technology, classroom management, and Banking Skills to the students. It also assists students in identifying & developing their academic & career interest, and to set their short term and long term goals through individual counseling and group counseling. Apart from this number of Memorandum of Understanding (MoUs) have been signed to enhance the employability and teaching skills of future teachers.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

.To integrate Indian Knowledge system into the mainstream, the students are offered three mediums i.e. Hindi, Punjabi,English. The offline and online courses, programmes, teaching is done in bilingual mode. Faculty members regularly attend seminars, conferences, workshops on Innovative pedagogies of teaching and also use them in their classrooms. As the students are mostly from rural background so they are taught in bilingual mode and books in the library are available in Hindi, Punjabi and English medium. Faculty members share online PDF's videos and other E-content in three languages i.e. Hindi, Punjabi and English. Students are free to write their exam papers in Hindi, Punjabi and English. Recitation of Bhajans, Shabads and Gurbani from Shri Guru Granth Sahib ji gives ample orientation to students about Sanskrit and other Indian Classical Languages as Shri Guru Granth Sahib ji includes 'Shabads' from various languages. Besides this, Hindi Diwas, cultural days, heritage festivals give opportunity to students to learn Indian culture and traditions in form of regional dances, singing, theatre etc.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As the college is a professional teacher education college, the outcomes are very much clear to faculty and students. Panjab university mentions all the expected outcomes in the syllabus itself. Total efforts of college are oriented towards achievement of these outcomes through class room teaching, visits, internship, projects, Discussion teaching lessons, Final skill in teaching lessons, extension lectures, webinars/seminars, library sessions, participation of students in youth festivals, NSS, Youth training camps, community extension activities, sports competitions, Annual Sports Day and celebration of days of National and International importance. In teaching and learning process, faculty uses innovative methods of teaching like dialogue method, cooperative method, flipped teaching, projects,

site visits etc. All the students go on internship for one whole semester to get perfection in teaching skill to achieve the major outcome.

20.Distance education/online education:

To promote the distance and online education students are motivated in every session for open distance learning in the form of online self-study courses available on SWAYAM, IGNOU, COURSERA etc. The development and use of technology for teaching and learning is an essential feature of the college. In B.Ed. programme the students study ICT skill development paper as a compulsory paper in Semester – 1. Faculty members use E – content ppt and share E-content with the students through LMS and WhatsApp. Besides this, workshops like E-content development (MOOCS), value based course on digital literacy and other such initiatives are regularly undertaken.

Extended Profile

1.Student

2.1 Number of students on roll during the year	**407**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats sanctioned during the year	**250**

File Description	Documents
Data Template	[View File](#)

2.3 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**88**

File Description	Documents
Data Template	[View File](#)

2.4	**204**

Number of outgoing / final year students during the year:	

File Description	Documents
Data Template	View File

2.5Number of graduating students during the year	**199**

File Description	Documents
Data Template	View File

2.6 Number of students enrolled during the year	**203**

File Description	Documents
Data Template	View File

2.Institution

4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	**10817198.6**
4.2 Total number of computers on campus for academic purposes	**37**

3.Teacher

5.1 Number of full-time teachers during the year:	**29**

File Description	Documents
Data Template	View File
Data Template	No File Uploaded

5.2 Number of sanctioned posts for the year:	**38**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

Our college, affiliated with Panjab University, Chandigarh, strictly adheres to the curriculum set by the University. Although we cannot create our own curriculum, we regularly monitor it and welcome suggestions and comments from stakeholders annually.

The Institutional process for planning, reviewing, revising and adapting curriculum to local context was typically begun with the formation of curriculum development cell (CDC). This cell included administrators and teachers. The committee reviewed the existing curriculum to identify areas of strength, weaknesses, and areas for improvement by taking feedback from different stakeholders like employers, teachers, students, alumni etc. This review included an analysis of the curriculum objectives, content, instructional practices and assessments. Once the review was complete, the CDC developed a plan for revising and adapting the curriculum to the local context if required. The analysis of feedback is discussed with the Principal Madam and she sends the suggestions to university regarding the curriculum if required.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	View File
Any other relevant information	No File Uploaded

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of	B. Any 5 of the above

the institution Schools including practice teaching schools Employers Experts Students Alumni	

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers	A. All of the Above

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	http://kenwayeducation.com/wp-content/uploads/2022/05/Programme-Course-Learning-Outcomes-B.Ed-M.Ed-Course-Kenway.pdf
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

40

File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	View File
Any other relevant information	**Nil**

1.2.2 - Number of value-added courses offered during the year

6

1.2.2.1 - Number of value-added courses offered during the year

6

File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	View File
Any other relevant information	No File Uploaded

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

300

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

300

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	View File
Any other relevant information	No File Uploaded

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance	All of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	View File
Document showing teachers' mentoring and assistance to students to avail of self-study courses	View File
Any other relevant information	No File Uploaded

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

5

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

5

File Description	Documents
Data as per Data Template	View File
Certificates / evidences for completing the self-study course(s)	View File
List of students enrolled and completed in self study course(s)	View File
Any other relevant information	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

Our Institution follows the curriculum and provides equal weightage to theory and practical activities. They are given a coherent understanding of different programmes running in the institution through induction programme. New entrants are made aware of Programme and Course Learning Outcomes and culture, rules and regulations of the institution.

The institution enables the students to acquire the knowledge and the skills for different levels of school education through innovative techniques and hands-on experience. Not only knowledge of the curriculum is provided but also value- added courses also equip the prospective teacher with different required skills.

Our college provide an opportunity to apply and practice theoretical aspects in real life situation through field experience. Students are exposed to theoretical as well as practical aspect of teaching skills via micro and macro teaching practice. Self help groups have been established as well for various activities and to support one another.

After theory, the focus is on the skill/competency development of the students through EPCs subjects. Students are given opportunities to acquire skills and competencies related to different aspects of personality. Celebration of important events and days also makes them to work in collaboration with peer, teachers and local bodies.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations   International and comparative perspective

The institution familiarizes students with the diversities in school system in India as well as in an international and comparative perspective through theoretical discourses and presentations, field engagement, school internship, and induction session particularly orientation about each criteria by the teacher in-charge. Students learn about the development of school system in India, school plant organization, building, infrastructure, records and registers, maintenance and other components of educational management. Through field engagement activities in their respective schools, students observe and prepare a profile of the school, analyzing the admission policy, infrastructure facilities, and evaluation policy, teaching pedagogical practices and roles and responsibilities of staff. They familiarize themselves with the assessment system prevailing in the school, the norms and standards followed by different boards, and the variations in admission procedure, curriculum transaction and assessment system. All of these activities provide students with the opportunity to understand the diverse needs of students and ensure maximum learning.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

 Kenway College of Education offers a holistic learning environment to prospective teachers, where they can develop a range of skills to become professional teachers. Through micro teaching and hands-on experience, the students learn the theoretical and practical aspects of teaching, such as lesson planning, classroom management and pedagogical strategies. During the internship, they are exposed to various teaching-learning techniques. They also have the opportunity to practice a range of audio visual aids to cater to the diversity in the classroom. To ensure the weak students understand the concepts, they are also

encouraged to provide remedial teaching. Additionally, the students get exposure to co-curricular activities, such as morning assemblies and school functions, which give them an understanding of the total system. The students learn to develop respect for the teaching profession, not just through their duties but by also participating in art and aesthetic activities. They also learn to apply the school curriculum and demonstrate their skills through micro teaching, feedback practices, and lessons based on the model of teaching. As a result, the institution provides an effective platform for prospective teachers to develop the necessary knowledge, skills and values to become professional teachers.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI	Four of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	No File Uploaded

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following	Feedback collected, analyzed, action taken and available on website

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

203

2.1.1.1 - Number of students enrolled during the year

203

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	No File Uploaded

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

46

2.1.2.1 - Number of students enrolled from the reserved categories during the year

46

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	View File
Final admission list published by the HEI	View File
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	View File
Any other relevant information	No File Uploaded

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

5

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

5

File Description	Documents
Data as per Data Template	View File
Certificate of EWS and Divyangjan	View File
List of students enrolled from EWS and Divyangjan	View File
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Students are counselled at the time of admission. They are familiarized with the course, mode of internal assessment, curricular and co-curricular activities, rules and regulations as well as other facilities available in the institution. The

institution organizes orientation program for the students at the commencement of the new batch every year.

The teachers assess learner by using entry behavior test at entry level to identify different learning needs. After collection of assessment of the test, Specific teaching-learning methodologies are used to discover the different needs of students. The faculty adopts a comprehensive strategy. To make learning more approachable and clear, certain traditional teaching techniques are combined with new technological approaches. Tutorials, value added courses and enrichment classes are organized when students require assistance in a specific subject to offer specialized instruction.

Teachers recommend several books to pupils in order to improve their comprehension of the subject. Different Web-links are also provided to pupil teacher in order to obtain a thorough understanding of the subject. The faculty assists M.Ed. students in selecting appropriate research topics and they are suggested advanced readings in the relevant topics to enhance their understanding of the subject.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Documents showing the performance of students at the entry level	<u>View File</u>
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs	Six/Five of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	View File
Reports with seal and signature of Principal	View File
Photographs with caption and date, if any	View File
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity	**All of the above**

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	View File
Reports with seal and signature of the Principal	View File
Photographs with caption and date	View File
Any other relevant information	No File Uploaded

2.2.4 - Student-Mentor ratio for the academic year

1:10

2.2.4.1 - Number of mentors in the Institution

42

File Description	Documents
Data as per Data Template	<u>View File</u>
Relevant documents of mentor-mentee activities with seal and signature of the Principal	<u>View File</u>
Any other relevant information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

The curriculum and scheme of evaluation proposed by Our College is highly student-centric. Conducive support systems are provided to the faculty for the effective implementation of student-centric learning.

Experiential learning: Students are provided with an opportunity to work in schools during their pre- internship and internship period so as to understand school systems and infrastructure and gain experience of activities, teaching-learning processes and human resource system. of the host institutions. These programs are structured on the premise that students need to gain experiential learning

Participatory learning: Participatory learning is incorporated into the course through a variety of methods/tools and mechanisms, including field visits, workshops, assignments, quizzes, seminars etc.

Problem-solving approach: The College uses the problem-solving approach to help students in developing their creativity, critical thinking, reasoning skills, logical thinking, ability to make decisions, and scientific attitude. This approach is being effectively used in fields including psychology, computer science and math to improve student learning experiences.

Special lectures/seminars are planned to motivate students to become active agents of information. Students are encouraged to use ICT and E-resources.

Brain storming strategy: During theory classes, the teachers

encourage the students to focus on a topic and contribute to the free flow of ideas.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	**No File Uploaded**

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

35

File Description	Documents
Data as per Data Template	View File
Link to LMS	http://kenwayeducation.com/e-content/
Any other relevant information	**No File Uploaded**

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

402

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	View File
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	View File
Any other relevant information	**No File Uploaded**

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological	**Five/Six of the above**

activities Field sports

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	View File
Link of resources used	http://kenwayeducation.com/e-content/
Any other relevant information	**No File Uploaded**

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

Our College provides several opportunities for mentor-mentee relationships to cater with students' diversity. To sustain an effective mentoring relationship, faculty members recognise, reflect on, and connect with different learners. Tutorials are taken by the teachers as per the needs of the learners. During the tutorial sessions, the lecturers identify any gaps and get them filled. The institution also provides a variety of value-added courses for students to further develop their interests and intellectual abilities.

Working in groups has always been an important aspect of our organisation. Teachers guide and assist their pupils and form the strong bonds necessary for a healthy interaction among team members. Our college offers a wide range of academic, cultural, and recreational opportunities, which helps in all round development of pupil teachers. Mentors lessen the stress of their mentees by teaching them different skills such as time management, presenting skills, social skills.

Mentor encourages their mentees to deliver seminars and participate in debates, declamations, and symposiums. Every student is encouraged to use updated technology. They have access to the computer lab and the internet, which they may use to stay up to speed on the current developments in their topic as well as

in education.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Five/Six of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

The facilities available in the college are being used judiciously to make the teaching learning process focused on creativity, innovativeness, acquisition of life skill and inculcation of values. Students are also encouraged to take full advantage of the various opportunities offered at college, such as Silky college Roll no. 109 B.Ed. session 2021-2023. She was very talented in different skills like dance , music, painting but for personal reasons she wasn't confident enough to go forward, very low self esteem and cries on small occasions. After some motivational talks and counselling she showcased her talents in different activities. There was another case Ankit Roll no.110 SESSION 2021-2023 , who was frequent short tempered and outbursts anywhere . The teachers

regularly monitored him after each session of counseling and encouraged and trained him to participate in different co curricular activities of college . In addition to this Kenway College of Education has been providing guidance to not only present students but also who have passed out. There are various examples of the students who didn't have much confidence but today are placed in esteem school organizations.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)	All of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities with video graphic support wherever possibl	View File
Any other relevant information	No File Uploaded

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training	Ten/All of the above

encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	View File
Documentary evidence in support of each selected activity	View File
Any other relevant information	No File Uploaded

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback | All of the above |

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	No File Uploaded

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales	**All of the above**

File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	View File
Documents showing the different activities for evolving indicated assessment tools	View File
Any other relevant information	No File Uploaded

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations	**All of the above**

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	View File
Sample evidence showing the tasks carried out for each of the selected response	View File
Any other relevant information	No File Uploaded

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event	All of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	View File
Report of the events organized	View File
Photographs with caption and date, wherever possible	View File
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study	All of the above

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	No File Uploaded

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

The college calendar gives temporary dates of commencement of internship programme. Staff meetings are conducted and time table are prepared in detail. Internship programme is planned according to the university syllabus and is selected based on the proximity of the pupil teachers' residence to the school, availability of basic infrastructural facilities and type of school (Government, aided, private, public). Before the commencement of internship, an orientation programme is organized and detailed instructions are given to student-teachers. Students are required to undertake a variety of activities relating to classroom teaching, classroom management, and organization of school-based and community based activities of teaching. Lessons are observed by the teacher educators at regular intervals and feedback is given to the student teachers based on the feedback received. The task of teacher supervisor is to assess pupil teachers' activities along with the guidance to be offered.

The performance of the students is duly observed by the accompanying teacher in charge, school subject teachers and the peer group. By the end of internship programme, the student teachers are duly certified by the head of the practicing school.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

204

File Description	Documents
Data as per Data Template	View File
Plan of teacher engagement in school internship	View File
Any other relevant information	View File

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports	**Seven/Eight of the above**

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	View File
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

The observation of practice teaching is a shared responsibility of the college and concerned school.

Role of Teacher Educators: Teacher Educators are sent to each school to coordinate with school principal, school mentors, and internee students. They are in constant contact with the school,

visit the school intermittently, and keep the college teachers informed about the performance of interns.

Role of School Principal: During this internship program, the students are directly under the charge of the Principal of the school and discharge all duties assigned by him/her.. The internship is duly certified by the head of the practicing school after ensuring that each student has completed all the activities. An internship certificate is issued by the concerned school to each pupil teacher.

Role of School Teachers: The pupil teachers are under the supervision of senior teachers of the school who act as mentors. School teachers assign various duties to student teachers like checking of answer scripts, maintenance of attendance register, organization of co-curricular activities, correction of home-work notebooks, maintenance of classroom discipline etc.

Role of Peers: Peers observe lessons delivered by each pupil teacher and provide feedback, which helps the pupil teachers to be aware of their strengths and weaknesses.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	No File Uploaded

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)	All of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View File
Two filled in sample observation formats for each of the claimed assessors	View File
Any other relevant information	No File Uploaded

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness	**Five of the above**

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	View File
Five filled in formats for each of the aspects claimed	View File
Any other relevant information	No File Uploaded

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

29

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

9

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	No File Uploaded

2.5.3 - Number of teaching experience of full time teachers for the during the year

275

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

275

File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

To keep themselves updated professionally, faculty members of thecollege attend various refresher courses, orientation

programmes,short term courses, faculty development programmes, seminars,conferences, workshops and webinars etc. Along with these, theyalso publish research articles and research papers on currentissues/ problems related to education in peer reviewed journalsand also in UGC- Care list journals.After attending the above said various programmes, workshops andcourses, the concerned teacher shares the information, knowledgeand skills acquired through all these with the fellow colleagues. 1. In house discussions on current developments and issues ineducation 2. Share information with colleagues and with otherinstitutions on policies and regulations

File Description	Documents
Documentary evidence to support the claim	[View File](#)
Any other relevant information	No File Uploaded

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

The college follows continuous internal evaluation as prescribed by Panjab University Chandigarh. At the beginning of the semester, faculty members inform students about the various components in the assessment process. Internal evaluation is based on class attendance, class discussion, written assignment, class test, general behavior, group discussion , seminar performance, house test and sessional work. Question paper is prepared by teaching faculty and marks sheet is also prepared. There is complete transparency in the result of house test and list of top 20 students is displayed on notice boards. Internal evaluation for practical subject of B.Ed and M.Ed is monitored by keeping records of practical files, specified practical work such as teaching practice and dissertation work. The performance of the students in the internals is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The marks in the internal examination are communicated to parents/ guardians and they are advised to note the performance of their wards and take remedial measures if needed.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually	Five of the above

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	View File
Details of provisions for improvement and bi-lingual answering	View File
Documentary evidence for remedial support provided	View File
Any other relevant information	No File Uploaded

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

The examination unit conducts the examination in a clear and transparent manner. The institution has a student redressal cell to deal with examination related grievances. The examination committee resolves any grievances related to internal examinations in timely manner. The house test copies are shown to students by respective subject teachers after evaluation. The faculty members in charge of various theory papers consolidate the internal marks and students are allowed to check their consolidated internal marks. The university Semester examination is conducted by the examination committee and the norms of university are strictly followed. If students have any grievance related to their question

paper and marks, they can approach the Controller of Examinations for suitable remedy. Students who have arrears at the end of the final semester can apply for supplementary examination.

Examination Grievances during 2021-2022

Students'grievances

- Paper attempting Style to score good marks during Final Exams.

Action taken

- Chairperson decided and recommended faculty of respective subjects to provide guidelines for exams.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	[View File](#)
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

IQAC focuses on 3 key elements of teaching learning process: curriculum, teacher and learner at the time of planning and implementation of curricular and co curricular activities.. Every year IQAC prepares its own Academic calendar and Extra mural activities calendar within the same frame work of university calendar events and activities before the commencement of the Academic Session. . It clearly delineates a schedule for teaching(working days), examination, semester break and vacations, that is strictly followed by the college to ensure smooth and efficient functioning of its teaching and administrative processes. Both the University and the college academic calendars are placed on the college notice board and websites. The Principal also conducts meetings with the Teacher-in-charge(s), and entire Staff including non-teaching to ensure smooth implementation of the activities as scheduled. For Continuous Internal Evaluation,

teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table. Multiple assessments are taken, with the aim of allowing the students to incorporate suggestions offered by the teacher, thereby making learning a continuum and creating various opportunities for the students to succeed. Academic calendar bears testament to the diverse arenas in which our students enthusiastically contribute and excel.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

Course learning outcomes are according to the P.U.,Chandigarh. They are an essential component of the college's vision, mission, and objectives. The institution has effectively stated and disseminated the programme outcomes, program-specific results and course outcomes. The goals of B.Ed. and M.Ed. are to make education more comprehensive, where teachers providing experience and students learn modern life skills such as logical reasoning, problem-solving, cognitive abilities, self-directed learning. Work experience of this nature can be accumulated from real life experiences.

Learning objectives are presented in variety of ways:

At the beginning of academic year, students are briefed about PLOs and CLOs, which are prominently portrayed on college notice boards, college websites, and other platforms. The CLOs and PLOs are shared at alumni gatherings, concerned staff members share them in the classroom. Teacher educators are knowledgeable about the objectives for learning, and stakeholders are informed about the course outcomes of various value added courses.

The college has a set mechanism to ensure that PLOs and CLOs are aligned throughout the semester, with continuous internal assessments, appropriate teaching methods, participation in literary and cultural programs, classroom activities, community

activities, end semester house test and final exams, and informed parents on regular basis.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	**No File Uploaded**

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	[View File](#)
Result sheet for each year received from the Affiliating University	[View File](#)
Certified report from the Head of the Institution indicating pass percentage of students program-wise	[View File](#)
Any other relevant information	**No File Uploaded**

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The Institution attempted to implement PLOs and CLOs to monitor and improve the cognitive and professional status of student teachers. The Methods of measuring attainment include direct evaluation through University Examinations, internal and home assignments, class tests, house test and sessional work, minimum attendance of student teachers, minimum pass marks in each paper, Practical, and School Internship, and internal and external assessment.

The external theory examination (Foundation papers, pedagogy papers and elective papers) will be of three hours duration and will be divided into two parts- 40 marks for external written examination and 10 marks for Internal assessment.

The external question paper will have V units with two questions each and the candidate will be required to attempt one question from each of the unit-I to IV.

Unit V will be compulsory with 4 short answer-type questions set from the whole syllabus of the paper.

The external practical will be of 20 marks based on the file work and viva voce to be evaluated by the examiner appointed by the university.

Feedback Evaluation is an important method of measuring attainment POs, PSOs and COs.

Placements and progression of students towards higher studies are also important activities to maximize and monitor learning outcomes.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	**No File Uploaded**

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

204

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	**No File Uploaded**

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Our institution has implemented a variety of arrangements to assess student learning needs.At the time of admission,the principal interacts parents and students to assess their needs and aspirations.Students are notified at the time of admission.The

institution organizes an orientation program for students at the beginning of the new batch each year. New students were familiarized with the course,internal assessment methods,and extracurricular activities,rules and regulations as well as other facilities available in the institute.College holds Aptitude tests to measure students' intellectual skills at entry level.A variety of talent-seeking programs in various fields such as drama,literature and fine arts are organized to discover the hidden talents and hidden abilities of students.value added courses are designed for incoming students to bridge the gap between subjects studied in previous grades and the subjects to be studied in the new grades. Teacher Instructors assess students' learning needs through regular class test and house test.Student achievement is measured by their scores on these tests.Students receive reading materials.During internship,feedback Performa developed by the college is provided to the supervisors for evaluating teaching proficiency of student teachers.

File Description	Documents
Documentary evidence in respect to claim	[View File](#)
Any other relevant information	No File Uploaded

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

Nil

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

4

File Description	Documents
Data as per Data Template	[View File](#)
Sanction letter from the funding agency	[View File](#)
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0.31

File Description	Documents
Sanction letter from the funding agency	View File
Income Expenditure statements highlighting the research grants received certified by the auditor	View File
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

All of the above

File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	View File
Sanction letters of award of incentives	View File
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	View File
Documentary evidence for each of the claims	View File
Any other relevant information	No File Uploaded

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for

All of the above

innovative try-outs Material and procedural supports	

File Description	Documents
Documentary evidences in support of the claims	View File
Details of reports highlighting the claims made by the institution	View File
Reports of innovations tried out and ideas incubated	View File
Copyrights or patents filed	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

1

File Description	Documents
Data as per Data Template	View File
First page of the article/journals with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the journals in which articles are published	View File
Any other relevant information	**No File Uploaded**

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

2

File Description	Documents
Data as per Data Template	View File
• First page of the published book/chapter with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	View File
Any other relevant information	**No File Uploaded**

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

21

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

402

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

402

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

402

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	**No File Uploaded**

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Our College organized Extension Activities and Outreach Programs in the locality to sensitize the students of the college and assure their holistic development along with the academic excellence. Various associations of the college practice the social responsibility towards the nearby area in cooperation with government and non-government agencies. Some of these organizations/ bodies are:

- **Sanatan dharma sabha**
- **Lions club**
- **Red Cross society**

- Different schools and Colleges
- NGOs

Tree plantation and cleanliness drives are organized to make the importance of environmental conservation and importance of health & hygiene felt in the society.

Days and weeks are also celebrated and special morning assemblies are conducted in order to sensitize students towards various social issues. These includes women's day, AIDS day, world environment day, human rights day, mother day, republic day, independence day etc.

These outreach activities benefit neighborhood communities as well as students of the institution. They instill civic sense, sense of social responsibility, sense of serving others and feeling of universal brotherhood among students leading to their overall personality development. In addition to this organizing such programs facilitates in sensitizing students to national integrity, communal harmony and tends to constructive use of their potential.

File Description	Documents
Relevant documentary evidence for the claim	View File
Report of each outreach activity signed by the Principal	View File
Any other relevant information	No File Uploaded

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

02

File Description	Documents
Data as per Data Template	View File
Appropriate certificates from the awarding agency	View File
Any other relevant information	No File Uploaded

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

27

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

27

File Description	Documents
Data as per Data Template	View File
List of teachers/students benefited by linkage – exchange and research	View File
Report of each linkage along with videos/photographs	View File
Any other relevant information	No File Uploaded

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

10

File Description	Documents
Data as per Data Template	View File
Copies of the MoU's with institution / industry/ corporate houses	View File
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges	All of the above

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

The Institution has state-of-the-art infrastructure and facilities in accordance with the need of the teaching and learning of existing course. It has 18 rooms including 10 classrooms, 4 ICT enabled (viz Computer cum Language Lab, Seminar Hall, Multipurpose Hall, Educational Technology Lab), Psychology Lab, Research Room, Library, Guidance and counseling room, Art & Craft with Music Resource Room etc. The campus is covered with WI-FI facility. The Library is enriched to meet the requirement of the all stakeholders having e-library with the memberships of INFLIBNET and OPAC facilities. Computer lab has 25 computers connected with 100 Mbps bandwidth for the students to carry out teaching learning. The college has well maintained playgrounds and equipments for Basketball, Badminton, Volleyball, Kho-Kho, shot put, discus throw, carom board, chess, skipping rope and table tennis etc. There is an indoor and outdoor open gym in the college campus. Yoga activities are also conducted in college grounds and multipurpose hall. Hence the college is equipped with modern and functional workspace and creates an excellent atmosphere for teaching and learning.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

4

File Description	Documents
Data as per Data Template	[View File](#)
Geo-tagged photographs	[View File](#)
Link to relevant page on the Institutional website	https://kenwayeducation.com/2022/05/13/educational-technology-curriculum-lab%ef%bf%bc/
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

8.12

File Description	Documents
Data as per Data Template	[View File](#)
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	[View File](#)
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

The library with its reading room has seating capacity for 80 users. It is automated with all its subsystems like LAN connectivity and WiFi. The library has a decent collection of Books, Journals, photocopying facility, News Papers, e- resources, previous years question papers etc. College Library uses BiblioSoft Library Software Version Type – 2016 which is an Open Source Integrated Library Management System providing access to more than 6000 e-Journals and 100000 e-Books through high-quality electronic databases subscribed to by INFLIBNET. 4 computers are available in the library, of which 1 is for students, 1 for faculty, 1 for Issue counter, 1 to access OPAC. Library is ICT-

enabled with quality books, journals and e-resources. Library provides access to 13785 books, 35 Encyclopedia, journals and regular newspapers and magazines along with reference section books. The library has a Book Bank for lending books to economically deprived students for the entire semester. Library advisory Committee comprising of the Principal, Librarian, two faculty members, representative students and library attendant is formed by the college to discuss various issues of the library support like upgrading of material collection such as purchase of new books, technical issues related to computers, library software, internet services etc.

File Description	Documents
Bill for augmentation of library signed by the Principal	[View File](#)
Web-link to library facilities, if available	https://kenwayeducation.com/2022/05/13/library-facilities/
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

The library of the college serves as gateway to the world of knowledge for prospective teachers by offering a wide spectrum of books to ignite their minds and cultivate reading habits. Students and teachers who needed are allowed to use all facilities provided by library at any time, librarian provides all possible help to students as well as to teachers. The library offers free Internet access with high speed broadband, Wi-Fi facilities which are required by students, and faculty for conducting research, writing research papers, other research oriented activities, etc. To made availability of e-resources in open access .the college library has subscribed to the Project entitled "National Library and Information Services Infrastructure for Scholarly Content (N-LIST) under ID 8168", provided by INFLIBNET Centre, an initiative of MHRD which is jointly executed by e-shodhsindhu consortium which provides access to more than 6000 e-Journals and 100000 e-Books. The college has also subscribed services of e-Shodhganga, which are digital repositories of Indian e-theses and e-dissertations set-up by the INFLIBNET Centre, Through this, we have registered all the faculty members, M.Ed students and have obtained and provided the individual login ID and Password to access the subscribed E Resources from the N-LIST platform.

File Description	Documents
Landing page of the remote access webpage	View File
Details of users and details of visits/downloads	View File
Any other relevant information	No File Uploaded

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases — **Four of the above**

File Description	Documents
Data as per Data template	View File
Receipts of subscription /membership to e-resources	View File
E-copy of the letter of subscription /member ship in the name of institution	View File
Any other relevant information	No File Uploaded

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

0.88

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	No File Uploaded

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

785

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	https://kenwayeducation.com/2022/05/13/circulation-service/
Any other relevant information	View File

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College	**Three of the above**

File Description	Documents
Data as per Data Template	View File
Any other relevant information	**No File Uploaded**

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

Our Institution has the latest ICT infrastructure. We established a Local Area Network at the Computer lab and it extended LAN to the Office, Labs, Library, classrooms & other parts of the college. There are 100 Mbps fiber connectivity in the Network. Wi-Fi Routers have been installed and workings in the College to provide hassle-free connectivity for various academic and

administrative purposes. Computer Laboratory with 25 computers, Seminar Hall, Assembly cum Multipurpose Hall is in place at college. College is equipped with the latest computers, Server systems, Laptops, LCD projectors, digital camera, and printer, Scanner, Fax, and LCD Screen etc. Training, Workshops, Webinar and Video Conferencing sessions are organized in College time to time. Constant up-gradation and updates for various facilities, College website, and infrastructural provisional are done at periodical intervals to assure that the entire campus is ICT enabled for its various purposes. The partially automated library is another facility that has internet connectivity and students have access to e-resources through INFLIBNET (N-LIST).

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	No File Uploaded

4.3.2 - Student – Computer ratio during the academic year

2:1

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	D. 50 MBPS - 250MBPS

File Description	Documents
Receipt for connection indicating bandwidth	No File Uploaded
Bill for any one month during theacademic year indicating internet connection plan, speed and bandwidth	No File Uploaded
Any other relevant Information	No File Uploaded

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit	**Four of the above**

File Description	Documents
Data as per Data Template	View File
Link to videos of the e-content development facilities	http://kenwayeducation.com/e-content/
List the equipment purchased for claimed facilities along with the relevant bills	View File
Link to the e-content developed by the faculty of the institution	http://kenwayeducation.com/e-content/
Any other relevant information	**No File Uploaded**

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

54.3

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	**No File Uploaded**

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

The college has an established system for maintenance and utilization of physical, academic and support facilities. For the smooth functioning of the system, various cells and committees

like Developmental Committee, Purchase Committee, and Library Committee, etc. formed every year by the IQAC which constantly monitor and evaluate the requirement for maintaining physical, academic and support facilities. Physical verification of the available consumable & non consumable materials is verified periodically during the stock verification by these committees. It is also a common practice to receive suggestions and demands from students and faculty members regarding infrastructure maintenance. The developmental and maintenance committee looks after the maintenance, repair, and construction work related to the building, general cleanliness and support facilities like safe drinking water, waste management, washrooms, replacement of fire extinguishers, electric work, plumbing, power supply, generators and water tank etc. All the electronic gadgets like projectors, computers, printers, photocopiers, air conditioners etc. are regularly serviced and reused. The various facilities like canteen, Xerox shop, and stationery are maintained by respective service providers.

File Description	Documents
Appropriate link(s) on the institutional website	http://kenwayeducation.com/wp-content/uploads/2022/05/system-an-procedures-1.pdf
Any other relevant information	No File Uploaded

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning	All of the above

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	View File
Photographs with date and caption for each initiative	View File
Any other relevant information	No File Uploaded

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable

Seven/Eight of the above

File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	View File
Samples of grievance submitted offline	View File
Any other relevant information	No File Uploaded

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)	Three of the above

File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	View File
Any other relevant information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
16	199

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	View File
Appointment letters of 10 percent graduates for each year	View File
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

31

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

31

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	View File

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

College provides ample opportunities for students to organize and participate in curricular and co curricular activities through 9 associations and 10 houses continuously monitored by faculty members. An elaborated mechanism of student associations/ councils has been established in the college from the very first session. Each association/houses comprises president, vice-president, secretary, and sports secretary. The members of houses ensure the smooth conduction of activities like morning assembly, cleanliness and maintenance of infrastructure and looks after the routine of the academic activity and its implementation as per the session plan. Various curricular and co-curricular activities like extension lectures, national and international level seminars/conferences/workshops, inter-institutional competitions and intra-institutional events etc are organized by different association members. The main purpose of these associations is to make student teachers aware regarding social conditions and ways to blend them with the main stream. The student association members have frequent meetings on all matters regarding college and they work along with the rest of the students. Along with this all the decision making bodies have student representative. Representatives attend meetings regularly and have their opinions. They are encouraged to give suggestions regarding up gradation of the teaching-learning process and their feedback is taken in to account.

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	View File
Any other relevant information	No File Uploaded

5.3.2 - Number of sports and cultural events organized at the institution during the year

9

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	View File
Any other relevant information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution   Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

College is devoted to cherishing the relationship with its family members by constant touch-ups, college interactions, and friendly get-togethers. A non-registered but functional till date Alumni Association has been established by the institution since 2008. It is regular practice of the association to conduct Alumni Meet every year where the members offer their vibrant participation in all spheres of college activities. A remarkable addition of new alumni members is a common practice every year. It meets periodically to discuss the ways and means to improve the academic environment of the institution as well as to exchange views on the scope of higher education and employment opportunities. Alumni of the institution contribute both financially and non-financially over the years in growth and development of the institution. The alumni members, who are working on various prestigious designations such as principals, coordinators etc. are helping in the placement of students. They are invited to the institution on various occasions like teachers' day, annual function, final discussion of skill in teaching, and orientation day. During these events, they provide excellent feedback to improve interns' teaching and performing abilities and share their personal experiences during their professional capacities to serve better in real school environment.

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	View File
Any other relevant information	No File Uploaded

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support	Five/Six of the above

File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	View File
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	No File Uploaded

5.4.3 - Number of meetings of Alumni Association held during the year

1

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

The Kenway Alumni Association of the college periodically convenes meeting of alumni association members and invites their valuable suggestion for the betterment of the college wherein academic and administrative ambience of the college is chalked out. The Association after its meetings briefs the principal and presents a summary of the proceedings listing suggestions as evolved during the course of their discussion. The suggestions are then discussed in the general staff meeting so as to incorporate them in the working of the institution, wherever required. The institution has made it a point to invite eminent alumni members on various occasions like talent hunt, seminars, Celebration of different days or any such programmes. The aim is not only to respect their contribution during their stay in the college but also to interact with them so as to draw from their experience the right lessons which could prove beneficial to the working of the institution and helpful in realizing the goal of excellence. Hence, The Institution has a good repo and network with alumni and former faculty members and in all the seminars, workshops, conferences, webinars; the Alumni Association forms an integral part.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

Vision:

To impart the highest level of training to future teachers to keep pace with modernization and globalization by adopting different innovative techniques in Teaching - Learning Process.

Mission:

- To spread Teacher Education Programme in rural area like ours and providing opportunity for higher education.
- To carry out research work, project work, based upon the community and students ' needs and problems of the teacher trainees.
- To aware and encourage the teacher trainees for their active participation in all the activities as well as in seminars, workshops and research related programmes for their all round development.
- To create awareness regarding the current issues like value system, culture, heritage, scientific temper, environment and human rights.

The institution follows a democratic and participative mode of governance with all stakeholders and members of the Institute in implementing the institutional policies.

Quality education and excellence is maintained in all the aspects including academics and administration that helps students for overall growth. Faculty members actively participate in various institutional committees and professional bodies and contribute in decision making to achieve goals set as per the perspective plan. Faculty members show leadership qualities and contribute for smooth execution of all the academic and administrative activities.

File Description	Documents
Vision and Mission statements of the institution	[View File](#)
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	[View File](#)
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	**No File Uploaded**

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The institution practices decentralization and participative

management to ensure transparency in keeping with its belief in collective leadership and democratic traditions. All the majorstakeholders of the Institute including Management, the Governing Body, the Director, Teaching and Non-Teaching Staff, Parents, Students, and Alumni work in a democratic way of governancefollowing the tacit rules of accountability in the execution of their duties and responsibilities. This practice is reflected in all the three important pillars of the institution, viz. academics, administration, and extra-curricular activities.

In decision making process every members of the committee are given the complete freedom to express their views about opinions. Their views and opinions are well taken for the improvement of the college functions. The teachers leading the different associations have the full freedom to plan and execute programmes. Student representatives of various associations are also involved in organizing all activities of the institution.

Academic audit conduction is regular practice for ensuring quality and well preparedness for smooth conduction of outcome based academics.

File Description	Documents
Relevant documents to indicate decentralization and participative management	[View File](#)
Any other relevant information	No File Uploaded

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

Annual budget is meticulously prepared in Busy Software which helps to streamline. The budget under different heads such as college account, Examination Accounts and so on. Institution conducts internal and external financial audits regularly at the end of financial year. The auditors visit the college at regular intervals; they verify all financial transactions with the supporting documents and approval of proper authority for each financial transaction.

Transparency is also followed in academic functioning of the college. All the guidelines given by PU and UGC are followed.

Before the commencement of the session, college academic calendar is prepared and all the academic and non academic activities are scheduled before hand. It is circulated to all faculty members. Time tables and work load are also prepared and circulated too.

All the Administrative activities are also fair and transparent. Every activity related to purchase and accounts is uploaded on Busy Software. All the records of students' admission work, examination work, purchase, accounts and inventory are maintained on Busy Software.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	View File
Any other relevant information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The extensive goals of Perspective Plans are associated with Kenway College of Education, Abohar that is committed to providing quality higher education and research, skill-oriented human resources and the plan is accordingly focused on different core themes. As far as the strategic/perspective plan of the college is concerned, it is planned in a way so that the college can develop and strive towards success in a systematicand balanced manner.

One Activity successfully implemented based on strategic plan:

Kenway College of Education, spread over 7 acres of land, has a fair share of productive and wastelands within its campus. While infrastructural augmentation had taken over the available flat lands, the wastelands spread over the undulating topography had been used for Organic Horti-cultural farming. The Kenway had taken initiatives to develop those lands for cultivation of horti-agricultural products as a part of its extra curricular pedagogy to impart holistic education through cultivation of body, mind and soul of the stakeholders in the campus. The initiative was also intended to generate knowledge on organic farming techniques and management of wastelands using locally available resources.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	http://kenwayeducation.com/2022/08/01/strategic-plan/
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Administrative Set Up:

The Management and the Principal form the nucleus of the administration with the former being the final authority in all financial matters The Principal is vested with the day-to-day running of the college. She has her team of the IQAC Coordinator, the Teaching and non- teaching staff to assist her in the discharge of work.

The Functions of Various Bodies: The Committees, take important decisions regarding finance, building construction, renovation and maintenance and issues related to the college.

Service Rules, Procedures, Recruitment and Promotion Policies:

Service rules and procedures are guided by the Panjab University Calendar, and the rules of the State Government as amended from time to time in this regard. The recruitment rules for the teaching staff are as per the Panjab university along with the eligibility criteria prescribed by the UGC. The promotional policies for teachers are according to UGC andCAS.

Grievance Redressal Mechanisms: There are several Grievance Redressal Mechanisms including the Anti-Sexual Harassment Cell with its Internal Complaints Committee; the Anti-Ragging Cell; a Grievance Redressal Cell with online/offline complaints boxes prominently placed and the full implementation of Right to Information.

File Description	Documents
Link to organogram on the institutional website	https://kenwayeducation.com/wp-content/uploads/2022/05/organogram-1-2.pdf
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students	**Five/Six of the above**

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	View File
Annual e-governance report	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The institution has constituted various committees for successful and productive functioning of college activities. These well-defined committees are responsible to discuss, decide plans of action and implement them. The institution conducts its day to day working through these committees Cultural Committee, IQAC Committee, Anti-Ragging Committee, Admission Committee, Library Committee, Women Anti Harassment Cell, Examination Committee etc.

Kenway College of Education celebrated Azadi ka Amrit Mahotsav Vishav Guru Bharat 75th Independence Day) in collaboration with Sant Darbara Singh College of Education for Women, Lopon (Moga), College Development Council Panjab University Chandigarh, Department of Youth Welfare Panjab UniversityChandigarh,

Himalayiya University Uttrakhand,Guru Ramdass B.Ed College Jalalabad, , S.D. College Hoshiarpur, GHGH College of Education Sidhwan Khurd fromAugust 07, 2022 to August 15, 2022. This Mahotsav is dedicated to the people of India who have not only been instrumental in bringing India thus far in its evolutionary journey but also hold within them the power and potential to enable Prime Minister Narendra Modi's vision of activating India 2.0, fuelled by the spirit of Aatmanirbhar Bharat.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	<u>View File</u>
Action taken report with seal and signature of the Principal	<u>View File</u>
Any other relevant information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

Yes, the institution has welfare measures for both teaching and non-teaching staff. The welfare major available for Teachind and Non Teaching staff as per university norms are following.

- **Trainings are provided for both Teaching and Non-Teaching staff for various workshops / FDP/Seminars/ Conferences like legal rights, consumer rights, road safety, insurance, health and fitness, post office schemes etc.**
- **Medical checkups of teaching and non- teaching staff on discounted rate by Kenway College management committee**
- **Yoga camps are organised from time to time**
- **Duty leave is provided for attending Workshops, Orientation course, refreshers courses , Conferences**
- **Staff achieving State and International award are felicitated by the institution**
- **Research facilities are available for teachers pursuing their Ph.D.**
- **Fee Concession is provided for wards of the staff studying in the college.**
- **Employees Provident Fund / CPF for teaching and non-teaching staff. Management contributes equal share for Employees provident Fund.**

- Staff can avail vacation leave, 10 days of Casual leave, Medical leave, and Sick leave.
- Ladies teaching and non-teaching staff can avail maternal leave for 3 months.
- Festival bonus for non teaching staff.
- Salary-in-advance can be availed by staff in need.
- Laptop facility and Data Card Facility to teachers based on their role and position.
- Staff is allowed to use college ICT facilities for their research work.
- Free Uniforms are provided to housekeeping Staff.
- With pay leave facility for attend Pre-Ph D coursework

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

6

File Description	Documents
Data as per Data Template	View File
Institutional Policy document on providing financial support to teachers	View File
E-copy of letter/s indicating financial assistance to teachers	View File
Certificate of participation for the claim	View File
Certificate of membership	View File
Income Expenditure statement highlighting the financial support to teachers	View File
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

9

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	View File
List of participants of each programme	View File
Any other relevant information	No File Uploaded

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

6

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The Institution has evolved a standard, effective, and a well developed Performance Appraisal System.All the Teaching Staff are required to submit a self-appraisal report every year, along with all the documentary proofs. Theare as in which faculty members are appraised are:Qualification up-gradation,Research and Academic PerformanceTraining, FDP, Workshops attended , Papers presented inConference/ Seminars/ Workshops,E-Content Development,Results of the classes taught in the previous semester ,Contribution in co-curricular activities,Research Publications,Publications of books, Articles,Professional membership,Contribution in providing service to the Department.Faculty feedback is also taken from the students during the semester.The information furnished is duly evaluated by the Head of the institution, the Director, and the score sheet of each faculty member is submitted to the management.

The various parameters for non teaching staff members are assessed under different categories i.e.Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability,Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting,efficient organisation of documents and technical abilities . Their overall assessment is based on the above mentioned parameters. Their performance is first assessed by the head of the institute and then forwardedto the management.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	[View File](#)
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	[View File](#)
Any other relevant information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

The Annual financial audit of the college is carried out by a duly qualified Chartered Accountant whose appointment is approved by the governing body. He conducts periodical visits to the college and examinesall books of records and financial statements. The Auditor ensures that the Accounts branch of the college maintains the books in strict compliance with the guidelines of CAG.The internal audit is the part of the institution and carriedout on quarterly basis by the independent charted accountant appointed by the management of the institution. The internal audit unit verifies the supporting documents involving examination of vouchers,bill payments, quotations and approval from the Management.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	[View File](#)
List of audit objections and their compliance with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

1.28

File Description	Documents
Data as per Data Template	[View File](#)
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	[View File](#)
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	[View File](#)
Any other relevant information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

Mobilization of funds

The college generates financial resources through its stake holders, government, NGOs, UGC, local well-wishers, alumni students and public representatives. The management committee helps us to mobilize more and more funds to create a well-furnished and healthy campus for the students. The IQAC committee always looks for the new measure for mobilising funds and it has developed systematic procedures for their optimal utilisation. Students' tuition fees is the primary sources of funds, but all the above mentioned stakeholders actively reach out in the community and appeal to the philanthropists, industrialists and other donors

Optimal Utilization of Resources:

The College keeps its infrastructure updated from time to time. It has prepared its policies for effective implementation and optimal utilisation of resources. The funds are allocated by the college management for the maintenance of the laboratories and classrooms. The received funds are collected and used through the Cheque, Cash, RTGS or NEFT mode. As per the priority and advice of committees the funds are utilised for infrastructural development and beautification, ICT device and upgradation, student development and necessary equipment for the skill based courses.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

The IQAC is consistently working on to promote the quality culture in its all spheres of the college activities by channelized efforts towards promoting holistic academic excellence. The IQAC monitors the implementation of vision and mission of the college. IQAC prepares perspective plan of development for the college and execute it in a strategic plan of every year.The IQAC meetings are conducted once every quarter to discuss about improving theacademic and administrative activities with agenda.The IQAC

discusses with academic council and heads of different committees, cells and societies at the beginning of each academic session to coordinate work allotments of teachers so that teachers with specialized skills are utilized for duties so as to benefit students. It takes constant effort from the IQAC's end to motivate teachers to constantly update their teaching methodologies and skills with the changing times.The IQAC takes initiatives to organize Faculty development programmes and Faculty enrichment Programmes for the teachers to acquaint themselves with latest ICT tools, teaching strategies and research.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	[View File](#)
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

Institutional reviews of teaching learning reforms are:

1. The Academic and Audit Committee suggests required measures to be taken to reform academic matters and records their implementation.

2. To cater to the specific needs on the basis of students' abilities, the IQAC has chalked out a detailed feedback mechanism for the teaching and non-teaching staff along with the students.

3.Students andstakeholders are also included in reviewing the teaching learning process by getting feedback from them in prescribed format once in each semester.

4.Implementation of Blended Learning (offline and online learning)

5.Implementation of online learning through online platforms like Learning Management System, Google Meet, Zoom etc.

6.Assessment through offline/online tests and assignments.

7.Sensitizing and Training teachers' about innovative trends and methodologies through Seminars, FDPs and workshops; re-training of

faculties to enhance their knowledge, online teaching skills and participation in Academic, Research, Extension and Outreach Programs.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

42

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	View File
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	View File
Any other relevant information	No File Uploaded

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF	**Four of the above**

File Description	Documents
Data as per Data Template	[View File]
Link to the minutes of the meeting of IQAC	https://kenwayeducation.com/minutes-of-meetings/
Link to Annual Quality Assurance Reports (AQAR) of IQAC	https://kenwayeducation.com/year-wise-report/
Consolidated report of Academic Administrative Audit (AAA)	[View File]
e-Copies of the accreditations and certifications	[View File]
• Supporting document of participation in NIRF	**No File Uploaded**
Feedback analysis report	[View File]
Any other relevant information	**No File Uploaded**

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

The college has vibrant Research and collaboration committee that encourages research activities among the faculty and students of Kenway College.Our college regularly publishes its own research journal THE EDUCATIONAL SPECTRUM Bi-annual Interdisciplinary Peer Reviewed/Refereed. Research Journal Of Kenway College of education, Abohar ISSN 2395-6577.

Total of 9 MOUS has been signed and a number of activities have been conducted in collaboration with signing parties. For details kindly follow the link given below on the website.

The library has been upgraded and more equipped.

e- Content recording room.

Upgradation of college website.

Yoga training for stress management Soft skill training Staff are encouraged to attend workshops and training program

File Description	Documents
Relevant documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

The institution's "Energy Conservation Cell" resolves its energy conservation policy with

different actions taken time to time.

Policy Statement

Energy conservation is the practice to reduce the consumption of power by using energy saving measures and strategies. This can be achieved by its more efficacious use by involving the actual users i.e. the staff and the students in this practice.

ACTION TAKEN

- **our college has Well-designed building to maximize the use of natural light and ventilation.**
- **Sensitization of staff and students to turn off lights /fans when not in use.**
- **Air conditioners are used only when necessary.**
- **Used modern more cost-effective LED lights.**
- **High wattage conventional CRT monitors have been replaced by TFT/low power LCD monitors in all the laboratories and offices.**
- **outdoor games**
- **open gym facility for both students and staff.**
- **used Energy-efficient Appliances with Timers and Energy Star Ratings which consume less energy like Split AC instead of Window AC, 4-Star Rated Refrigerator and Microwave, etc.**

- **Floor-wise master switches**

Alternate sources of energy for meeting its power requirements

- **Solar energy**
- **Biogas plant**
- **Use of LED bulbs**
- **Power efficient equipment**

File Description	Documents
Institution's energy policy document	[View File](#)
Any other relevant information	[View File](#)

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

The institution's "Waste management Cell" resolves its 'Waste Management Policy'

Policy Statement

Kenway College of Education adopt the principles of the "MAXIMUM SUSTAINABLE WASTE MANAGEMENT" in the delivery of its waste management services.

Implementation Procedure The Institution takes initiative for the management of wastes which is generated within its campus.

Solid waste management

The college has implemented a solid waste management system which involves segregation of wet, dry, paper and green waste. Solid Waste Segregation is done by hand sorting. The dry waste which includes paper, cardboard, plastics, scrap materials is separated from others. Organic and green wastes like the leftover food, peels, scrapings from fruits etc are also collected in bins separately and used as manure for gardening purpose. Plastic and paper waste is comparatively less. our Institution reuse the papers (one-sided) for off the record work of the college. Waste Paper boxes have been placed at appropriate places in the labs, staff rooms and Administrative room of the Institution.

E-waste Management

The College segregates old computers, batteries and wires and dispose them at regular intervals. As these are handed over to the authorized agency Sairam Computer Solutions.

Vermi- composting to use biodegradable waste collected from the campus.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	**Four of the above**

File Description	Documents
Documentary evidence in support of each selected response	[View File](#)
Geo-tagged photographs	[View File](#)
Income Expenditure statement highlighting the specific components	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage	**All of the above**

File Description	Documents
Income Expenditure statement highlighting the specific components	View File
Documentary evidence in support of the claim	View File
Geo-tagged photographs	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

By enforcing the Prime Minister's "Swachh Bharat Mission", Kenway College of education is

always committed to maintaining clean college environment sets a good example to students, teachers &other staffs.

Cleanness in Campus:

- **Provide Door mats in each class.**
- **Keep trash bins in each working station and class.**
- **Removal of the broken, waste and unusable material.**

Sanitation:

- **Personal hygiene**
- **Safe drinking water**
- **Toilet/human excreta disposal**
- **Disposal of waste water**
- **Solid waste management**
- **Environmental sanitation**

Green Cover

Entire campus has 5 well maintained lush green gardens having approximately 1230 trees

and plants. Every year 'Tree plantation' is carried out to increase green cover. We are endorsing and enforcing measures to make the College a carbon negative campus using the following:

- **Tapping Solar Energy**
- **Rainwater Harvesting**
- **Utilizing Natural Light**

Pollution Free Healthy Environment

- **Use of own ceramic cups**
- **E-waste management**
- **Use of LED bulbs in college**
- **Limited use of plastic in campus**
- **Use of dust proof chalks in classrooms**
- **Minimum use of Photocopy/Printing**

File Description	Documents
Documents and/or photographs in support of the claim	[View File]
Any other relevant information	**No File Uploaded**

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants	**All of the above**

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	[View File]
Circulars and relevant policy papers for the claims made	[View File]
Snap shots and documents related to exclusive software packages used for paperless office	[View File]
Income- Expenditure statement highlighting the specific components	[View File]

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

1.77595

File Description	Documents
Data as per Data Template	[View File](#)
Income Expenditure statement on green initiatives, energy and waste management	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

Kenway college of education is always sensitive and emphatic towards social, environmental and community problem. Time to time the institution ignites sensitivity towards society and environment by various activities like Oral health awareness camp on Red Cross Day, world bicycle day for health awareness, Happiness program for art of living, Tree plantation on Haryali amavasya, Rakhi ka tayohar-sainik bhaiyo ke sang, Street play Thus, these activities strengthen the institution's system, students learn through hands-on activities and team work, and achieve success in their career.

Year

Number of initiatives to address locational advantages and disadvantages

Number of initiatives taken to engage with and contribute to local community

Date & Duration

Name of the initiative

Number of participating

2022

1

1

03-01-2022 TO

07-01-2022

Happiness program for Art of living

25

2022

1

1

10-5-22

Oral Health Awareness camp on red cross day

100

2022

1

1

03-06-22

World Bicycle day for health awareness,

20

2022

1

1

28-04-22

visit to Tapovan Manovikas Vidalaya' and Shri Jagdamba Blind
School , Shri Ganganagar

70

2022

1

1

29-07-2022

Tree plantation on haryali amavasya,

40

2022

1

1

11-08-2022

Rakhi ka tayohar-sainik bhaiyo ke sang,

30

2022

1

1

12-08-2022

Street play

10

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	A. All of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	[View File](#)
Web-Link to the Code of Conduct displayed on the institution's website	[View File](#)
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	[View File](#)
Details of the Monitoring Committee, Professional ethics programmes, if any	[View File](#)
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

Title of the Best Practices

- **Azadi ka Amrit Mahotsav Vishav Guru Bharat 75th Independence Day**
- **Reclamation cum development of wastelands for Organic Horti-cultural farming and related Knowledge Generation**

The Context

- **Kenway College of Education celebrated Azadi ka Amrit**

Mahotsav Vishav Guru Bharat 75th Independence Day) fromAugust 07, 2022 to August 15, 2022
- Kenway College of Education, spread over 7 acres of land, has a fair share of productive and wastelands within its campus. While infrastructural augmentation had taken over the available flat lands, the wastelands spread over the undulating topography had been used for Organic Horti-cultural farming.

Objectives of the Practice

- The foremost objective of Azadi ka Amrit Mahotsav is to spread the feeling of patriotism throughout the participants.
- To transform wastelands into productive holding for cultivation of organic fruit and vegetable

The Practice.

- Each day prepares a different program that helps to paint the country with a patriotic colour.
- The wastelands were converted into fallow lands involving students and staff under the able guidance of a competent horticulturalist. One part of the degraded land was converted into herbal garden and another into a botanical garden and also to plant vegetables

File Description	Documents
Photos related to two best practices of the Institution	[View File]()
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Kenway College of Education assures to give quality education to students to boost up their intellectual ability and to nourish their talents. The main motto of all faculties working in this Institute is to held and guide the students for their all round

development and to nurture their innate talent and abilities. The college also tries to enrich the students' cultural activities and in games and sports. The college prepares the learners to be a self-confident citizen with perseverance, patriotism and humanity. The main aim of college is to empower our future generation academically and this is well evidenced by the success of some students. Many of our students are academically well enriched to be employed in many reputed institutions, organizations. Some of our students have qualified NET, CTET, PTET REET and at present working in different schools and colleges and some students are pursuing higher education.

Along with excellence in education students are thoroughly equipped with the knowledge of social perseverance and environmental sustainability. A special effort on learner's understanding of the current environmental crisis and through its various schemes like energy conservation, waste management, plantation drives urges them to become eco-friendly citizens.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	View File
Any other relevant information	No File Uploaded