YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	KENWAY COLLEGE OF EDUCATION
• Name of the Head of the institution	DR. SUSHEELA NARANG
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01634225444
• Mobile No:	9216310809
• Registered e-mail	kenwayeducation@yahoo.co.in
• Alternate e-mail	s2n2703@yahoo.com
• Address	HANUMANGARH ROAD,ABOHAR
• City/Town	ABOHAR
• State/UT	PUNJAB
• Pin Code	152116
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing

• Name of the Affiliating University	**PANJAB UNIVERSITY,CHANDIGARH**
• Name of the IQAC Coordinator	**DR. VIPUL NARANG**
• Phone No.	**01634225444**
• Alternate phone No.	**9417357951**
• Mobile	**9216810809**
• IQAC e-mail address	**kenwayeducation@yahoo.co.in**
• Alternate e-mail address	**v2n200@yahoo.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://kenwayeducation.com/wp-content/uploads/2022/05/AQAR-2019-2020.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://kenwayeducation.com/wp-content/uploads/2022/05/1.1.2-academic-calender.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.07**	**2011**	**27/03/2011**	**26/03/2016**

6.Date of Establishment of IQAC	**22/10/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**3**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	**View File**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

COVID Helpline no. has been provided and facilitated them by giving Food, Medicine, Financial aid as well as emotional counselling to students and stakeholders belonging to deprived sections of society.

Smooth transition to online mode of teaching, paper setting, examination and evaluation from the onset of the COVID-19 pandemic .

The functioning of various cells and committees in the college has been continuously monitored by IQAC.

Faculty Development programme entitled "No Lockdown on creativity and imagination"

Three days VENTEL ACTION PLAN incollaboration of Mahatma Gandhi National Council of RURAL Education, Ministry of Education Government of India

Organized Online workshop on mental health & mental well being to cope up with pandemic situation

Timely Submission of AQAR

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Take necessary actions in order to maintain cleanliness in campus and health of staff members, in view of the current pandemic	**The campus is sanitized on a regular basis and all necessary safety measures are taken. All staff members has been fully vaccinated. Health Awareness Programme on Covid-19 on 23rd Sep,2020. Helping Hands (Distribution of Mask and Sanitizer) by N.S.S on 18th Sep,2020**
Online teaching and evaluation for academic excellence	**Smooth transition of online mode of teaching, paper setting, examination and evaluation from the onset of the COVID-19 pandemic**
Conduct of online activities for students and teachers for Enhancing Quality of Teaching Learning	**Online Faculty Development programme entitled No Lockdown on creativity and imagination,28th June-4th July 2021.Three days VENTEL ACTION PLAN in collaboration of Mahatma Gandhi National Council of Rural Education, Ministry of Education Government of India .Online Workshop On Mental Health and Mental Well being to cope up with pandemic Online meetings for YWC and Alumni Association.Extension lecture was delivered on wealth management by Mr. Samsher Singh on 21 December 2020. Lecture on National Statistics day on application of statistics in practical life.29th June,2021 Lecture was organized related to sexual harassment during student life, work place by Women Anti-Harassment committee. One-day international webinar was organized by Kenway College of education with joint Association of Punjabi community health**

	services Canada and Punjab Dharti Suhavi foundation Fzr.17th July,2021. Workshop on Clay and Craft Modeling on 10th April,2021.
Celebration of Days of National And International Importance	Teacher's day was celebrated on 5th September through online mode. On the occasion of Hindi diwas slogan Writing competition was organized through online mode 13.09 .2020. Inter college Handwriting competition was organized by DIET on 8th July,2020. Inter college Mehndi competition was organized by DIET on the theme related to covid-19, lockdown etc 28th July,2020. Extension lecture was delivered on wealth management by Mr. Samsher Singh on 21 december 2020. Poster making, Rangoli, Diya decoration was organized through online mode on the occasion of Diwali celebration. International yoga day was celebrated on 21st june,2021, theme for this year
Activities for promotion of universal values and ethics	community work under campaign Apna Abohar Apni Abha on 19 june 2021. social work as
Preparation of IIQA and SSR for the upcoming NAAC Assessment	The process is in full swing.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
KENWAY EDUCATIONAL & WELFARE SOCIETY	15/07/2020

14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-2021	**09/02/2022**
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	

Extended Profile

1.Programme

1.1   **02**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **370**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **94**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **161**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **46**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **39**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**02**

File Description	Documents
Data Template	<u>View File</u>

2.Student

2.1 Number of students during the year	**370**

File Description	Documents
Data Template	<u>View File</u>

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**94**

File Description	Documents
Data Template	<u>View File</u>

2.3 Number of outgoing/ final year students during the year	**161**

File Description	Documents
Data Template	<u>View File</u>

3.Academic

3.1 Number of full time teachers during the year	**46**

File Description	Documents
Data Template	<u>View File</u>

3.2 Number of Sanctioned posts during the year	**39**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**16**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**4120368.29**
4.3 Total number of computers on campus for academic purposes	**25**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Every year, the Principal, IQAC & staff secretary prepare an academic calendar and proper time table reflecting the schedule of curriculum delivery. Due to pandemic whole curriculum delivered through online mode i.e. demonstration, through projects, assignments, seminars, workshops, guest lecturers etc. Main importance is given to the use of ICT like PPTs, Google platform, animations, videos etc. curriculum delivery is judged through staff internal evaluation in units' tests, assignments and preliminary examination prior to the university examinations. Curriculum is planned as per teaching plan prepared by teachers and its delivery is recorded to daily report performa or diary of every faculty received by staff secretary and principal. Attendance record also helps in internal assessment. Orientation programmes are organised to introduce the curricular and co-curricular activities to be performed during the semester. The principal obtain feedback from students & alumni, which is analysed and necessary action taken wherever possible and ensure

every possible effort to enrich the aims of the institution.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution of the university, the norms of university are strictly followed. Academic calendar is taken into consideration while framing the timetable of institution. Internal assessments according to well defined schedule of university. The examination pattern followed the norms laid down by the university. Besides these, formal assessments, revision work, class tests, assignments and student presentations are integral part of teaching and learning process. Teaching plan and its execution helps the principal to keep check and ensure that the schedule of curriculum delivery is being followed as per the calendar. While planning provision is also made for conduct of co-curricular activities, such as inaugurations, association, guest lectures, field visits and for extra-curricular activities, such as extension lectures sports, exhibitions, annual meet etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://kenwayeducation.com/wp-content/uploads/2022/05/1.1.2-academic-calender.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

10

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

10

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution is an affiliating college that through its co-curricular activities tries to inculcate values and ethics among its students. It ensures not only effective curriculum delivery but also makes every effort to impart a holistic education that goes beyond the curriculum through myriad activities conducted throughout the year. Through these programmes students imbibe universal moral and social values, sensitivity towards gender issues and environmental consciousness. 1. Gender sensitization programmes like lectures, seminars and workshops 2. Observance of Women's Day 3. Environmental education through projects, field work, and Green Audit. Students are also encouraged to participate in different programmes like online quiz contests organized by other Institutions for enhancing awareness related to the environment. 4. Human values promoted through the activities of the NSS. The NSS unit of the College illuminating the young minds of the duties and responsibilities of the citizens of this country. 5. Community outreach and other social welfare programmes 6. Value education and mental health workshops. 7. Handbook of Ethics and Code of Conduct uploaded in the College website and also enunciated by the Principal during Students' Orientation 8. Programmes on professional ethics and value education conducted by the College 9. Observance of Earth Day, World Environment Day 10. Upholding values of multiculturalism, diversity and gender empowerment through functions like the Annual Programme, Independence and Republic Day celebrations as well as through the activities of various clubs and societies, poster competitions and presentations etc

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	[View File](#)
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

370

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://kenwayeducation.com/wp-content/uploads/2022/05/Feedback-Analysis.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

250

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

75

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special programmes for advanced learners and slow learners. For advanced learners the approaches adopted are as follows:- • More challenging work in the form of projects and home assignments • A well stocked library with advanced reference facilities • Incentives in the form of prizes • Encouragement for participation in inter-college and intra-college competitions, and paper presentations using ICT • Special lectures by eminent speakers • Free internet access • Counselling by faculty to appear for PTET, CTET & UGC-NET Identification of weak students made on the basis of interactions and assessment tests during classes. The strategies adopted to level up the slow learners are as follows: • Meeting and communicating to the weaker students their areas of weakness • Organizing remedial classes • Teachers available beyond class hours to counsel the weaker students • Monitoring the progress of the students through written assignments

• Evaluated answer scripts of college examinations discussed with students to identify and address their shortcomings

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
370	46

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more student-centric through a combination of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various student-centric learning methods like workshops, seminars, film shows, group discussions, field trips, slide shows, case study based research projects, internship etc. have been adopted. Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all possible support such as:

• Smart classrooms

• Interactive projectors and smart boards

• Personal laptops for faculty

• Fully Wi-Fi campus

• Internet room

• Open access library

• Facility to download e-resources

• Digitization of lessons

• Fund allocation for institutional visits and excursions

• Fund for publication of departmental journal

• Fund for purchase of laboratory instruments, equipments and materials

• Fund for organizing workshops, seminars and conferences

- **State-of-the-art Media Lab, Computer Labs and Audiovisual Seminar room**

- **Content enrichment material**

- **Pedagogical analysis**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://kenwayeducation.com/2022/05/13/psychology-lab/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled learning environment of the institution is conducive to developing creative and critical thinking as well as scientific temper among the students. Faculty is provided with the requisite facilities for preparation of computer aided teaching-learning material. Both faculty and students have access to the following modern teaching aids:

- **The online teaching –learning facility was very much in place with the support of online platform. The platform has been put to extensive use during the pandemic times when distant teaching-learning became the only mode of communication between the teachers and the students. Regular classes are taken through online platform.**
- **Adequate number of high end interactive projectors and computers for use in seminars and lectures**
- **Digitization of lessons , Computer Labs, Language Lab and Audio-Visual room**
- **Interactive smart boards**
- **High end personal laptops for faculty**

A well-equipped open access computerized library with internet facility is available for faculty and students. E-resources are available through national networks.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://kenwayeducation.com/2022/05/13/ict-computer-lab%ef%bf%bc/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

46

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

234

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Examination Committee coordinated all the internal examinations of the college before the commencement of the final exam. The internal examination process included setting of question papers, evaluation of answer scripts within a stipulated period of time, submission of marks. Evaluated scripts of the mid-term examination were shown to the students. Following permission from the Principal, marks of the selection test were communicated to the students. Tutorials were also held on a regular basis.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

Mechanism to deal withinternalexamination related grievances:

Grievance may be there due to error in question, incomplete question or question being out of syllabus. If any such grievance is reported at the examination hall then appropriate action is taken by the Examination-in-charge. The grievance is at first verified with the respective department. Then at the time of copy evaluation the concerned examiners are notified to give full marks allotted to that question provided the student has attempted that particular question.

Mechanism to deal withmarksrelated grievances:

The mid semester examination copies are shown to students by respective subject teachers after evaluation. So any grievance related to marks by the student is immediately clarified by the subject teacher and rectified if necessary. After this the mid semester marks are published by the departments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- On successful completion of the undergraduate programme in education (B.Ed.), students

  will be able to apply for Teacher Training programmes as a large component of Teacher

  Education studies is covered in the syllabus. Students can also opt for Masters in Education,

  Masters in Social Work, Masters in Counselling; even Masters in Psychology and on

  completion of postgraduate programme in education (M.Ed.),

students will be able to apply

for post of assistant professor in college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://kenwayeducation.com/wp-content/uploads/2022/05/Programme-Course-Learning-Outcomes-B.Ed-M.Ed-Course-Kenway.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and student.
2. Teacher attributes are described to the first year students at the commencement of the programme.
3. At least two hours are spent by the teachers for introducing the subject to the Students.
4. Learning Outcomes of the Programs and Courses are observed and measured periodically.
5. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference.
6. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.
7. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://kenwayeducation.com/wp-content/uploads/2022/05/Programme-Course-Learning-Outcomes-B.Ed-M.Ed-Course-Kenway.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

161

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://kenwayeducation.com/wp-content/uploads/2022/05/SSS-Graphical-Presentation-2020-21-1-1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

.085

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

8

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our College organisedExtension Activities and Outreach Programs in the locality to sensitize the students of the college and assure their holistic development along with the academic excellence. Various association of the college and National Service Scheme (NSS) practice the social responsibility towards the nearby area in cooperation with government and non-government agencies. This will transform the outlook of the students and inculcate leadership qualities in the youth. They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. Such citizens help in Nation building.

Voter Awareness, Vaccination and COVID-19 Awareness rallies and

door to door visits are monitored to educate the nearby locality. The volunteers of the college NSS units disseminated awareness regarding the covid-19 pandemic in most of the villages. MultipurposeHall of our college was used as one of the Covid isolation centers

Tree plantation and cleanliness drives are organized to make the importance of environmental conservation and importance of health & hygiene felt in the society.

Visits to Old Age Homes, Orphanages, SpecialSchools take place in regular intervals to inculcate the respect, sense of responsibility and emotions among the students.

File Description	Documents
Paste link for additional information	https://kenwayeducation.com/gallery/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	[View File]
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File]

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Report of the event	[View File]
Any additional information	[View File]
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File]

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	[View File]
Details of linkages with institutions/industries for internship (Data Template)	[View File]
Any additional information	[View File]

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File]()
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File]()

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure and physical facilities of colleges such as classroom, laboratories, library and commonamenities like girls commnroometc. are used very well for the teaching-learning process which are helpful in accommodating the needs of students, faculty, and the administrative staff.

The college has 10 common classrooms which are allotted to B.Ed and M.Ed courses as per the student strength and time table ensuring best utilization of the resources.The college has Computer cum language lab, psychology labcum research roomand science amd Math Labwhich are used by students and teachers for teaching -learning purpose,Library cum reading room with seating capacity 80 having more than 13000books, two ICT enabled halls uses for organising differentactivities art and craft cum music room.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://kenwayeducation.com/2022/05/13/science-lab%EF%BF%BC/]()

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

The college has adequate facilities such as seminar hall, different grounds for indoor and outdoor games, gymnasium, physical fitness equipments etc.

- The sports department has Cricket, Badminton, table-tennis, basketball, Football, Handball and volleyball, kho-kho, athletic tracks, grounds for jumping and throwing, gymnasium (indoor-outdoor), yoga centre, Chess and Carom and other physical fitness facilities.
- Optimum utilization of the existing infrastructure for curricular, cocurricular & extra –Curricular activities. Timely actions are taken to develop physical & technical infrastructural facilities for effective implementation of curricular, co-curricular and extra-curricular activities. The college has a separate building and maintenance committee which looks after the infrastructural needs in the preview of academic growth of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://kenwayeducation.com/2022/05/13/sports-facilities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kenwayeducation.com/2022/05/13/ict-computer-lab%ef%bf%bc/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.09

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is well-equipped with 13785 books, 35 Encyclopedias 80 above journals etc.he total area of the library is 40*25=1000 sq. ft. and Reading Room 25*25=625 sq. ft with the seating capacity of 80. The working hours of the library are 9.30 AM to 3.30 PM on all working days, before and during examination, during vacation except Sundays and gazette holidays. The college library has a collection of text books, reference books, periodicals, laminated photographs/Albums of Activities, thesis, dissertationsfor student teachers as well as faculty.There is subject wise arrangement of books in stack area. Newspapers, Journals and Magazines are kept in the periodical section.The library also has a circulation and maintenance section for issuing and returning books. The reference section of the library comprises a large collection of Reference

Books, NPE Documents, Encyclopedias, and Dictionaries. Library resources are used to augment the teaching- learning process by purchasing of new journals, books, newspapers, and Book Bank.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.24

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`06`

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

`IT facilities are regularly updated. College has two leased internet connections, broadband for the office. Devices using the internet have increased in college. Wi-fi is installed in the entire college with unlimited internet connection. Some classrooms are ICT enabled and have portable LCD projectors. Students and Teachers can easily access to computer lab.`

`Online payment facilities for fee payment have been added. The process of admission, salaries, scholarships is computerized. The College has a dynamic website, providing all the necessary information`

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://kenwayeducation.com/2022/05/13/ict-computer-lab%ef%bf%bc/

4.3.2 - Number of Computers

`25`

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	`A. ? 50MBPS`

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

834725

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **The maintenance of the reading room and stock verification of library books is done regularly by library staff.**
- **Stock Maintenance is done through the stock register by physically verifying the items round the year by different incharges.**
- **Regular maintenance of computer Laboratory equipments internet facilities including Wi-Fi, broadband and updating of software are done by Laboratory Assistant along with Laboratory attendant timely.**
- **College campus maintenance is done by Discipline and Cleanliness Committee of the college.**

- **Sports facility is made available to all the students throughout the year. Any sports equipment required by the students is given to them after duly entering in the register maintained by Sports In charge.**

- **Regular cleaning of water tanks, proper garbage disposal, pest control and maintenance of lawns is done with the help of supportive staff.**
- **Outsourcing is done for the regular maintenance of water cooler and water purifier, wooden, furniture, electrification, CCTV, Bio metric system, Firefighting equipment and plumbing.**

The various facilities like canteen, Xerox shop, stationery and parking facility are maintained by respective service providers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://kenwayeducation.com/wp-content/uploads/2022/05/system-an-procedures-1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

44

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

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56
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File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

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341
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5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

```
341
```

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

21-02-2023 11:38:00

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

38

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institute provides ample opportunities for students to organize and participate in co curricular activities, for this the college evolved an elaborate mechanism of student associations. Each association comprises president, vice-president, secretary, sports secretary and cashier. We have total 9 associations and 10 houses monitored by senior faculty members who are responsible for the smooth conduct of the association meetings and events. Various curricular and co-curricular activities organized by the association include special lectures by experts, seminars, workshops, National level conference and inter-collegiate competitions, celebration of important days of national and international worth. The main purpose of these associations/houses is to make student teachers aware regarding social conditions and ways to blend them with the main stream.

Along with these, houses are responsible to organize different weekly activities. The members of houses ensure to conduct morning assembly every day, cleanliness and maintenance of infrastructure and looks after the routine of the academic activity and its implementation as per the session plan.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has a strong alumni association, conducting alumni meet since 2008 once in a year in the month of February/March. Suggestions given by the alumni are considered for overall improvement of the institution. The alumni have immensely contributed in terms of placements, guest lecturers and guidance for postgraduate studies. The alumni association builds a network among alumni and also connects with the schools within and nearby area. The Alumni provide feedback on their abilities gained during their course and provide valuable recommendations for improvements. The alumni are advised to keep in touch with the association and participate in its meetings and furnish updates of information with regard to their career progress.

File Description	Documents
Paste link for additional information	http://kenwayeducation.com/alumni.php
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

```
Vision:

To impart the highest level of training to future teachers to keep
pace with modernization and globalization by adopting different
innovative techniques in Teaching-Learning Process.

Mission:

    • To spread Teacher Education Programme in rural area like
      ours and providing opportunity for higher education.
    • To carry out research work, project work, based upon the
      community and students' needs and problems of the teacher-
      trainees.
    • To aware and encourage the teacher trainees for their active
      participation in all the activities as well as in seminars,
      workshops and research related programmes for their all
      round development.
    • To create awareness regarding the current issues like value
      system, culture, heritage, scientific temper, environment
      and human rights.

With the able guidance of the Governing Body, the Principal takes
decisions and delegates responsibilities to faculty and staff for
effective and efficient functioning of the college to realise its
set goals. Vision and Mission of the college is in focus while
planning college and society activities.

The IQAC assists the principal in formulating policies to ensure
the college is imparting quality education and procedures are
established for transparent and smooth administration.
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File Description	Documents
Paste link for additional information	https://kenwayeducation.com/mission-vision-goals/
Upload any additional information	[View File]()

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution continues to strive for excellence in all its endeavors with decentralization and participatory approach. The College has a coordination committee comprising of President, Vice-President, Secretary and other management members to provide leadership for the effective administration. It monitors the developmental activities, transaction of teaching and learning activities, class results, financial transactions, Human resource management etc • The management of the institution always strives to put best efforts for quality sustenance and enhancement and takes various measures for the same. The college management decentralizes all academic and administrative matters by constituting various associations consisting teachers and students representatives. • In decision making process every members of the committee are given the complete their freedom to express their views about opinions. Their views and opinions are well taken for the improvement of the college functions. The teachers leading the different associations have the full freedom to plan and execute programmes. Student representatives of various associations are also involved in organizing all activities of the club.

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has a perspective plan. The aspects considered for inclusion are; 1. Quality enhancement and improved teaching-learning environment. 2. Enhancement of student support systems. 3. Improved student success rate. 4. To be more innovative, industry-relevant in curriculum design and be more creative in academic delivery; with a strong emphasis on effective integration of technology in the teaching-learning process. 4. To establish a research facilities and to nurture and develop research culture among the students and staff. 5. Life skills will be an integral part in curriculum development and delivery. 6. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employers expectations. 7.The college has been quick to adopt to online teaching during the pandemic and subsequent lockdown.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	http://kenwayeducation.com/2022/08/01/strategic-plan/
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college organogram exhibits a decentralized nature of governance in college administration. At the top is governing body of the college.The Principal deals with execution and administration of the routine daily governance of the college. He is supported by a sound Staff Council. It also appoints functional committees that are responsible for decision making . Individual faculty members also undertake specific statutory functions, such as Deputy Superintendents of exams, Internal Complaints Committee, Bursar etc . The Academic Development Committee, that includes all Teachers-incharge as ex-officio members, serves as the body responsible for deliberations on all academic matters. The IQAC of the college is an important body. It includes five faculty members from different disciplines, one representative from the management committee, representatives of the administrative staff, and external expert/employer/industrialist. One of the senior faculty member acts as the coordinator of this body, with the Principal being the Chairperson.The college adheres by the guidelines as stipulated by the University of Delhi as far as appointments and service rules are concerned.

File Description	Documents
Paste link for additional information	http://kenwayeducation.com/wp-content/uploads/2022/05/code-of-conduct-for-teaching-and-non-teaching-staff.pdf
Link to Organogram of the Institution webpage	http://kenwayeducation.com/wp-content/uploads/2022/05/organogram-1-2.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution takes appropriate measures to give its employees a sense of belonging and helps them in achieving their professional, personal and organisational goal. It provides opportunities to all employees to associate with state and national professional bodies. It encourages both teaching and non-teaching staff to participate in seminars, conferences and faculty development programmes for their continuous academic development. The college also organizes various training programmes through IQAC for the faculties to upgrade their knowledge, teaching skills and methodology. Besides, teachers are motivated to pursue research activities and are given various incentives: 1. Duty leave 2.Permission for the Official Assignments to the teachers in India and Abroad 3. Financial support to the teachers for their professional growth 4. Provision of seed money to carry out research projects by teachers 5. Free health services (free medical check-ups and free consultation) 6. EPFO 7. Gratuity

Welfare schemes for non-teaching staff

1. Gratuity 2. Financial support for trainings and workshops for professional growth 3. Provision of residence to non-teaching and supporting staff 4. Free health services (free medical check-ups and free consultation) for teaching and non-teaching staff 5. ESI 6. EPFO 7. Provision of Uniforms

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Though we do not have a formal mechanism of faculty appraisal, we do have a student feedback system through which the performance of the faculty is assessed and appraised. Feedback is regularly collected from various stakeholders: viz. students, parents,

teachers and employers to ascertain the level of satisfaction about the teaching learning processes available in the college. Google forms areuploaded on the college website under section Feedback and also circulated through WhatsApp for collecting regular feedback from different stakeholders. On the basis of feedback, continuous review of learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. Through this mechanism, the institution motivates the teachers to adopt and practice up to date modern and innovative teaching and learning methodologies. For non-teaching staff there is a continuous mechanism of performance appraisal. There is a set Performa for the various levels in the office staff which is filled up every year by the employees.

File Description	Documents
Paste link for additional information	http://kenwayeducation.com/wp-content/uploads/2022/05/Feedback-Analysis.pdf
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Annual financial audit of the college is carried out by a duly qualified Chartered Accountant whose appointment is approved by the governing body. He conducts periodical visits to the college and examines all books of records and financial statements.The whole process of auditing involves a careful scrutiny of the balance sheet of the college along with receipts and payments of the respective year. Any query, questions raised by auditors arepromptly dealt and addressed. All records are audited by the internal auditor on a regular basis. Permission is secured from the principal for all upcoming expenses which is submitted to the accounts branch for release of funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

105000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The process involves various committees of the institute as well as the Accounts office. Institute has designed some specific rules for the fund usage and resource utilization.

Mobilization of Funds

1. The student Tuition fee is the major source of income for the institute.
2. Various government and non-government agencies sponsor events like seminars and workshops

Utilization of Funds

A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses. The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc. The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality,

terms of service, etc.

Resource Mobilization Policy and Procedure

Before the financial year begins, Principal and governing body prepare the college budget. The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs. It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses. The budget is scrutinized and approved by the management and Governing Council. Accounts department and Purchase department monitor whether expenses are exceeding budget provision.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The vision of the institution is to impart, promote and spread holistic education among students to make them self-reliant and responsible members of the community. With this vision before us, the IQAC has focused on Mental Well-Being programmes and workshops particularly for the students.The discussions help the students to identify their areas of concern and the interactive sessions give them the opportunity to vent their anxieties and woes. The positive inputs by the resource persons facilitate the students to tide over their agonies,bring out the best in them, be confident to face the challenges and be ready to gracefully accept both successes and failures, academic or otherwise. These Mental Health Programmes have indeed contributed to the holistic development of the students. Such programmes initiated by the IQAC, are now held at regular intervals and have become an essential part of the college calendar. Even during the period of pandemic and ensuing lockdown, such sessions were held on the virtual platform to take care of the students' mental health and to uplift their spirits.

Another such initiative of the IQAC is the introduction of Gender Sensitisation programmes which seek to make the students aware of gender justice and gender equality issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teachinglearning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities. All students are provided with the Student Diary that provides all details relevant for students. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.

The regular meetings of the IQAC internally as well as with the principal and different committees are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of campus life.Regular feedback obtained from different stakeholders help in proper identification of the target area. The major tasks set up by the IQAC in the last year was to take care of the mental health issues of students during the pandemic times, others included development of awareness among the various stake holders on gender isssues, Intellectual Property Rights and ethics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Kenway College of Education sensitizes students and employees regarding gender equity and takes the social responsibility of reacting to the events happened in the society by various activities. The institute promotes gender equity in admissions, recruitment, administrative functionality and academic activities. it considers safety and security of the girl students as top and has initiated many fool-proof measures. The sanitary napkin are available in the college for the health and hygiene maintenance for the girls. The Women Anti Harassment cell interacts with students on various gender problems and personal distress. Girls common room facility are made available. The campus are installed

with CCTV surrounding to monitor the movements. The college are fenced and gated properly. The Anti-ragging committee takes the undertaking from the students not to participated in any kind of ragging to ensure that the campus are ragging-free. The Counseling and Guidance cell facilitates professional assistance to participate effectively in the issues pertaining to the students to face the challenges. Our college initiates programmes invited talks on sexual harassment and women empowerment, campaigns and pledge against dowry, poster exhibition on gender equality, quiz and essay writing competition etc

File Description	Documents
Annual gender sensitization action plan	http://kenwayeducation.com/grievance-and-redressal-cell/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1J8EiJXackALH-2qzC0BWTYN9o8m_om49/view

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

The college has implemented a solid waste management system which involves segregation of wet, dry, paper and green waste. Solid

Waste Segregation is done by hand sorting.The dry waste which includes paper, cardboard, plastics, scrap materials is separated from others. Organic wastes like the leftover food, peels, scrapings from fruits etc are also collected in bins separately.

E-waste Management

The College segregates old computers, batteries and wires and dispose them at regular intervals. The electronic devices have varying proportions of glass and metals. Hence the disposal helps in consequent recycling of separated streams of aluminum, copper and circuit boards. As these are handed over to Vital Waste, they sort and separate the materials and prepare them for sale as usable raw materials. They are also used for the production of new electronics. However, no hazardous chemical waste is generated in the College Campus. All these ensures that the College takes care of the waste generated regularly by reducing the waste and make an effort for its re-use and re-cycle.

Biomedical waste management andHazardous chemicals and radioactive waste management

Due to the nature of the courses taught, no biomedical waste material is produced in the institute.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	http://kenwayeducation.com/service/#
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment	D. Any 1 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision and mission of the College has been holistic development of students, Inclusiveness and empowering them. With these objectives, College works conscientiously towards ensuring inclusiveness from the perspective of minority, gender, differently abled and economically weaker sections. There is a merit-based selection of students from all communities with different socio-economic backgrounds. Seats are reserved following the reservation rules. Free ship is given to eligible students , Fee concession to the economically weak students is also given. All students are encouraged to participate and express their point in an environment of mutual respect and tolerance for diversity. Cultural programmes on different ocassion are organized as joint that lays much emphasis on social harmony ,awareness of the rich heritage of our country while at the same time inculcates collaborative work environment and hone organizational and leadership skills. Celebration in the form of either competitions (drama, extempore, creative writing, poster making) or students' presentation along with multilingual cultural programs on the occasion of various days. Students are encouraged to join the

different Social outreach Units of the College to actively work with people from diverse socio-cultural backgrounds with an aim of improving society and make a better tomorrow.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

During the commencement of each session, Hawan ceremony was organized

Our College delivers an Orientation Lecture to the new batch of students to make them aware of the core values and ethos of the Institution. The address highlights the need of maintaining harmony amongst all diversities, in developing scientific temper, humanism and spirit of enquiry. The young minds who are going to be the responsible citizens of tomorrow learn the lesson of exercising their rights and performing their duties. In the different programmes celebrated by the Institution like Independence Day and Republic Day. The students are taught to obey the supreme law of the land and respect the symbols of national unity like National Flag and National Anthem. The NSS unit of the College undertakes different kind of activities and teaches the students the importance of giving back to the society by believing in the principle of equality, fraternity and societal justice.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts** | **B. Any 3 of the above** |

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution sensitizes teachers, non-teaching and students in the institution to the constitutional obligations in varied manner. The college organises various days like Independence day, Republic day etc. The college organised Gandhi jyanti , International literacy day, National science day, celebration of Mothers day, celebration of International women day celebrations. The college also organised plantation drives on 2nd Oct every year. The International Yoga day is also celebrated every year. All festivals of religious importance were celebrated in an online manner during this period. Various events like awareness about blood donation, awareness programs for Corona, cleanliness drives etc. are organised in our college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Best Practice

1.Faculty development programme "NO Lockdown on Creativity and Imagination"

2.Virtual teaching in covid-19 pandemic.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Kenway College of Education, Hanumangarh Road, Abohar is a self financed and affiliated to Panjab University, chandigarh. The college takes pride in the past, embraces the power of the present and delivers the promise of the future ever since its inception in 2007, having completed 13 years of meritorious service to the country in particular, in the field of teacher education for men and women. It aims to produce future teachers with integrated personalities, who can prove as an asset in the national reconstruction.

we are committed to provide quality education to students. To ensure democratic environment in the institution all matters are discussed by involving the Principal and staff representatives from the college. The institutional goal is to provide holistic education to prospective teachers and to achieve this goal the objectives of the institution envisage values oriented education, develop critical capacities, enhance skills and competencies, preserve socio-cultural heritage, bring peace and harmony to acquaint student teachers with the impact of globalization on education.

Prospective teachers are given ample opportunity to participate in co curricular activities. This includes zonal & inter zonal youth festivals, State level skill in teaching competitions, inter college competition and various competitions organized within the institute.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Technological up gradation of new computer laboratory by networking, purchase of new computer and networked UPS, upgrading college server, up gradation of CCTV system
- Beautifying campus by plantation, and wall painting
- Planning for basketball court and strengthening sports room by new equipment.
- To conduct employability oriented certificate courses at college level
- To get green, energy and environment audits conducted by certified agency.
- purchasing of new books and reference books for library.
- Organizing webinars and e-conferences, carry out extension activities.
- To increase activities of cells, increase placement.
- To apply for new courses.
- up gradation of college security.
- Planning for life skills for teaching and non teaching .
- Plan to strengthen alumni activities.