

MINUTES OF MEETING (IQAC)
KENWAY COLLEGE OF EDUCATION, ABOHAR

A meeting of all the members of IQAC was conveyed on 15th July, 2019 at 12 pm in the Principal's Office.

Agenda:

- Review of previous year AQAR
- Preparation AQAR of 20-21
- Approval of academic and activity calendar for Ist/ 3rd semester for session 2019-20.
- Review the Admission 2019-2020.
- Value Added courses
- Remedial programme

In chair - Chairperson IQAC, Principal

Members present

1. Dr. Susheela Narang
2. Dr. Vipul Narang
3. Mr. Manik
4. Ms. Kavita
5. Ms. Garima
6. Mr. kapil
7. Ms. Arushi
8. Sh. Sushil Garg
9. Mr. Manish kumar
10. Mr. Arun kumar
11. Ms. Jyoti
12. Mr. Kingpal

Minutes of meeting

Following decision have been taken unanimously for taking quality initiatives for the session 2019-20.

- AQAR (2018-2019): Timely submission of AQAR for the academic year 2018-2019 was done. Coordinator appreciated and thanked the support and cooperation of administration and finance in timely submission of the report. Coordinator also shared her overwhelming appreciation for the work of teachers and students who put together most of the work which was documented in the AQAR (2018-2019).
- Preparation AQAR of 2019-2020: Planning and discussion about preparation of AQAR of 2019-2020.
- The proposed Annual Academic and Activity Calendar presented by internal coordinator IQAC, Dr. Vipul Narang so that all academic curricular and co-curricular activities can be conducted smoothly and as per schedule.
- Review the Admission 2019-20: Information captured during admission process and the feedback given by the committee members was shared by the Chair Person. Modalities of maintaining data for easy access, retrieval and subsequent analysis were discussed. Coordinator shared the informal discussions he had in the previous academic year with the administrative officers who are also members of the IQAC team for exploring and sharing the experience of a few exemplar educational institutions for complete automation of administration and finance with the rest of the members.
- Remedial programme: Strategies for implementation of Remedial programme for ADHD
- Value Added courses: Planning and discussion about value added courses .

The meeting was ended with vote of thanks.


Principal
Kenway College of Education
Abohar-152116 (Pb.)


Presenter
Dr. Vipul Narang
Internal Coordinator, IQAC

MINUTES OF MEETING (IQAC)

KENWAY COLLEGE OF EDUCATION, ABOHAR

A meeting of all the members of IQAC was conveyed on 2nd sep, 2019 at 12 pm in the Principal's Office.

Agenda:

- Planning for organization of zonal youth festival .
- Planning of N.S.S Activities..
- Analysis of result (even semester)
- Future plans for campus beautification and infrastructure
- To organize audio visual aid workshops (Internal).
- Incubation center

In chair - Chairperson IQAC, Principal

Members present

1. Dr. Sushila Narang
2. Dr. Vipul Narang
3. Mr. Manik
4. Ms. Kavita
5. Ms. Garima
6. Mr. kapil
7. Ms. Arushi
8. Sh. Sushil Garg
9. Mr. Manish kumar
10. Mr. Arun kumar
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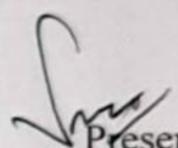
Minutes of meeting

Following decision have been taken unanimously for taking quality initiatives for the session 2019-20.

- Planning for organization of zonal youth festival: Chair person asked teacher members to circular for nomination of students office bearers for houses, ywc and other cells will be notified later.
- Planning of N.S.S Activities: It was decided to organize N.S.S. camp in winter vacations.
- Analysis of result (even semester): All departments did a comparative analysis of results with their earlier performance and with the performance of their neighboring institutions.
- Incubation center: Planning for incubation center for creative writings in the last week of September and for cooking skills in second week of February.
- To organize audio visual aid workshops (local level): It was decided to organize workshop on teaching aids for B.Ed and D.EL.Ed students near September.
- Future plans for campus beautification and infrastructure: Maintenance And Repair of Electric Items, Thorough cleaning of college campus to maintain green and clean campus, successfully utilization of compost pit in college, beautification of campus by fine arts students and teacher in charges, funding for stage maintenance and construction of new stage all were decided to do.

The meeting was ended with vote of thanks.


Principal
Kenway College of Education
Abohar-152116 (Pb.)


Presenter
Dr. Vipul Narang
Internal Coordinator, IQAC

MINUTES OF MEETING (IQAC)

KENWAY COLLEGE OF EDUCATION , ABOHAR

A meeting of all the members of IQAC was conveyed on 30 sep 2019 at 12 pm in the Principal's Office.

Agenda:

- Review of previous IQAC meetings .
- Promotion of ethical values through display of motivational and educational thoughts on display board.
- To conduct seminars.
- Mentoring - Division of students and allocation of teachers for successfully host zonal youth festival.
- Promotion of different skills.
- Environment Awareness drive
- Tree Plantation

In chair - Chairperson IQAC, Principal

Members present

1. Dr. Sushila Narang
2. Dr. Vipul Narang
3. Mr. Manik
4. Ms. Kavita
5. Ms. Garima
6. Mr. kapil
7. Ms. Arushi
8. Sh. Sushil Garg
9. Mr. Manish kumar
10. Mr. Arun kumar
11. Ms. Jyoti
12. Mr. Kingpal

Minutes of meeting

Following decision have been taken unanimously for taking quality initiatives for the session 2019-20.

- Review of IQAC meetings: Minutes of previous meetings were confirmed. Suggestions were shared and sought.
- Promotion of ethical values through display of motivational and educational thoughts on display board: All the staff members/ In-charges were informed to maintain Display Board throughout the session 2019-20.
- To conduct seminars: It was decided to conduct Seminar on Health and hygiene with the collaboration of Punjab health department district fazilka and also a seminar on innovative practices of internship programme for faculty.
- Mentoring - Division of students and allocation of teachers for successfully host zonal youth festival: All the staff members/ In-charges of different items were informed to students to participate in various artistic, cultural, literacy, musical, theatrical, traditional items and enlisted their names to different in charge teachers. Allocation of rooms for practicing. It was discussed that college left no stone unturned for the success of zonal youth festival.
- Promotion of different skills: Inter college competition for sports, celebration of different days, poster making competition, Nukkad Natak by these different celebrations events and competition promotion of different skills were possible.
- Environment Awareness drive: Environmental Awareness drive against stubble burning in collaboration with Punjab control board.
- Tree plantation: It was discussed to plant more and more trees for making environment Eco- friendly.

The meeting was ended with vote of thanks.


Principal
Kenway College of Education
Abohar-152116 (Pb.)


Presenter
Dr. Vipul Narang
Internal Coordinator, IQAC

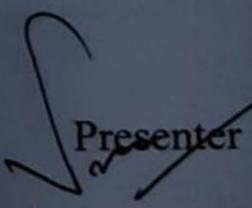
MINUTES OF MEETINGS

Following decision have been taken unanimously for taking quality initiatives for the session 2019-20.

- Approval of academic and activity calendar for 2nd/ 4th semester for session 2019-20: Academic and activity calendar for 2nd/ 4th semester for session 2019-20 has been approved.
- Research publications : Faculties were encourage to attend various workshops/conferences for the improvement of teaching learning skill and expansion of research activities.
- To purchase new books and sports material: The Librarian was informed to prepare the list of required books from subject teachers so that the books could be purchased also the Head of the Physical Education. Mr. Surinder was told to submit the list of required sports material so that it could be put before Management for approval.
- Installation of solar system: It was decided to install solar system for saving energy.
- Educational trip for students: Planed and discussed with tour and trip committee about Educational / Academic Trip to, Tapovan Monovikash Vidhalya ,Sriganganagar for 4th semester students.
- To organize workshops: it was decided to plan workshops on resume writings for 4th semester and research proposal preparations for M.Ed students.
- To organize Intercollegiate 10th Badminton championship: Discussed about two days Intercollegiate 10th Badminton championship to be organized in the second week of February.
- Annual Athletic meet: Discussion on 13th annual athletic meet has been done.
- Awareness and precautions about covid-19: During corona virus pandemic proper instructions and guidelines given to faculty and students.
- Examination : Duties were assigned and guidelines regarding upcoming exams.

The meeting was ended with vote of thanks.


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Abohar-152116 (Pb.)


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Dr. Vipul Narang
Internal Coordinator, IQAC

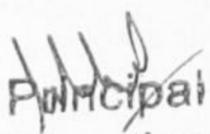
Action Taken Report for the Session 2019-2020

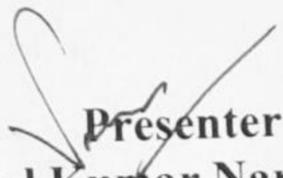
The IQAC is a driving force for ushering in quality by removing deficiencies, difficulty and by enhancing qualities. IQAC has conducted four meetings during the session 2018-19. All the stakeholders including the chairperson, academicians, students, alumni, Parents and Social intellectuals participated and contributed enthusiastically with tangible and intangible efforts. IQAC regularly introspects and analyses achievement of its goal and focuses especially on the gaps between proposed target and outcome.

With its collective spirit the institution achieved some new milestones in this session :

- Timely submission of AQAR for the academic year 2018-2019 was done. Coordinator appreciated and thanked the support and cooperation of administration and finance in timely submission of the report. Coordinator also shared her overwhelming appreciation for the work of teachers and students who put together most of the work which was documented in the AQAR (2018-2019).
- Review the Admission of 2019-20
- Effective mentoring system has been implemented in the college where in all the students have been assigned a house with a house in charge for guidance. The mentors (house in charge) have all the information related to the students allocated to them.
- Duties of staff members were assigned for several cells & committee, who organize different activities.
- Remedial programme for ADHD from 15.07.19 to 15.08.2019
- Regular Internal Tests for college students and internal examination.
- Blood donation camp was organized in the collaboration of Red Ribbon club.
- Promotion of ethical values through display of motivational thoughts on all the college buildings.
- It was decided to organize N.S.S. camp in winter vacations but due to covid-19 no action was taken.
- All departments did a comparative analysis of results with their earlier performance and with the performance of their neighboring institutions.
- Maintenance And Repair of Electric Items, Thorough cleaning of college campus to maintain green and clean campus, successfully utilization of compost pit in college, beautification of campus by fine arts students and teacher in charges, funding for stage maintenance and construction of new stage has been started.
- Incubation center for creative writings and cooking skills.
- value added courses such as Aesthetic skills and Banking skills.
- workshop was organized on teaching aids for B.Ed and D.EL.Ed students on 27th sep 2019.
- All the staff members/ In-charges were informed to maintain Display Board throughout the session 2019-20.

- Seminar on Health and hygiene was organized by Punjab health department district fazilka on 8th nov 2019, speaker of the seminar was Dr. Anil dhammu. Seminar on Innovative Practices of internship programme for faculty on 29 Nov 2019.
- our college left no stone unturned for the success of zonal youth Heritage festival. passion of all the participants and their teachers in charges were highly praised by everyone. our college teams participated in youth festival and won prizes.
- laurels won by students in inter zonal skill in teaching and on the sports teaching aid competition.
- Inter college competition on national sports day on 29th august 2019. celebrated teachers day on 5th September 2019. poster making competition on literacy day on 9th September 2019. Hindi diwas on 14 September 2019. Nukkad natak by RED ART PLAY on 19 September 2019. By these different celebrations events and competition promotion of different skills were possible.
- Environmental Awareness drive against stubble burning in collaboration with Punjab control board by visited 7 different villages by rally to on 4 oct 2019.
- Tree plantation on the eve of Gandhi jyanti on 2nd october 2019 and also to plant more and more trees for making environment Eco- friendly.
- Faculties were encourage to attend various workshops/conferences for the improvement of teaching learning skill and expansion of research activities.
- workshop was organized on Resume writings for B.Ed. 4th semester on 8th Feb 2020 and research proposal preparation for M.Ed. students on 10th March 2020.
- Educational / Academic Trip was organized for 4th semester students to visit Tapovan Monovikash Vidhalya , shri Ganganagar on 6th march 2020 under tour and trip committee.
- Renovation of sports room by Department of physical Education.
- Two days Intercollegiate 10th Badminton championship was organized on 14 feb 2020.
- In the wake of Covid-19 the activities after March 16, 2020 could not be carried out as planned, but in online mode the possible quality agenda was kept on.
- faculty member discussed among themselves to learn about different mediums to take online classes and used zoom App, what's up groups ,mail sharing for learning material.
- Institution started online classes from April 2020 for B. Ed./M. Ed. .
- Now activities planned in flexible manner considering the availability of online/offline mode of teaching.


 Principal
 Kenway College of Education


 Presenter
 Dr. Vipul Kumar Narang
 Internal Coordinator , IQAC